

**VILLAGE OF MACKINAW**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**REGULARLY SCHEDULED MEETING MINUTES**

**August 10, 2020**

**President Craig Friend called the meeting to order at 7:00 p.m.**  
**This was a regular meeting of the Village of Mackinaw.**

**I. PLEDGE OF ALLEGIANCE**

**II. ROLL CALL BY:**

**Present:** President Craig Friend, Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, Jerry Peterson, and Josh Schmidgall

**Absent:** none

**Also Present:** Police Chief Brandon Reese, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Pat McGrath, and Treasurer Andrea Johnson

**III. CONSENT AGENDA:** The consent agenda consists of approving the July 27, 2020 regular meeting minutes, July 27, 2020 closed session minutes, EMA department report, public works department report, police department report, non-recurring disbursements, account balance, and payroll report.

Trustee Peterson moved, seconded Trustee Schmidgall to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

**IV. PUBLIC COMMENT:** none

**V. DEPARTMENT REPORTS:**

**PUBLIC WORKS REPORT:** Public Works Manager Mike Schopp reported on the actives of the department. Schopp and Trustee Morman reported on the importance the high pressure pumps the Village has currently. Last night a fire was fought in Minier by numerous local fire departments, the high pressure pumps would have aided in keeping the tower levels up. Fortunately no one was hurt during the fire or while putting it out but Minier did lose 2 building in their downtown area.

Schopp informed the Board of an outreach program hosted by the Minier Christian Church to assist local communities with projects. The program assisted the Village with mulching and tree trimming at Westwood Park along with painting of the Veterans Park small pavilion and some picnic tables. Schopp stated that a thank you has been sent to the program along with a special thank you to the Rodriguez family that painted in Veterans Park.

The alley along 300 W Franklin St was marked private drive by the home owner. The Village and Tazewell County GIS has this marked as a public alley. The home owner is saying that the property pins show the area is owned by him. He is using the area as a private drive and had white rock brought in to surface it. Trustee Kamp thinks the area should be surveyed to eliminate any question on whether or not this area is an alley owned by the Village. Attorney McGrath agreed with Trustee Kamp that the best solution to an answer is to have it surveyed.

**Spray patching** – Schopp requested a day of spray patching to complete maintenance on the Village streets for 2020.

Trustee Peterson moved, seconded by Trustee Morman to approve the expense for one day of spray patching by Midwest Asphalt and Spray Patching. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

**Bubbler for sewer lagoons** – Schopp received a quote for a Micro Bubble Diffusion aerator for the sewer lagoon. The equipment would promote biological treatment of the lagoon to decrease the organic sludge and enhance oxygen levels. The current equipment has issues of operating with such low water level and requires cleaning and maintenance. The MBD unit has no clogging issues and doesn't require monthly maintenance.

Trustee Morman moved, seconded by Trustee Elmore authorize the purchase of a new MBD-12S aerator for the sewer lagoons from WTR Solutions, LLC at a cost of \$8,850.00. This cost does include a two year warranty. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

**Walking path to Country side estates trailer park** – President Friend asked the Board if a walking path from Country side estates trailer park is possible to keep people from walking along RT 9. There has been concerns regarding pedestrians not being seen and feels this could be a safety concern for residents. The Village does own a small portion of trees next to the school bus barn in the industrial part that a trail could go through to connect the trailer park to the industrial park. This would give an option for walking into town without having to walk along RT 9. The Board asked Public Works Manager Schopp to look into the cost and bring back to the Board for a vote. They continued to discuss options and cost factors such as a culvert in the ditch to possibly go along RT 9. Trustee Schmidgall recommended seeing the trailer park owner would be will to contribute to the cost.

**POLICE REPORT:** Police Chief Brandon Reese reported on the activities of the police department. Reese showed the Board that he added a section to his department report showing ordinance violations. The stated that he has created a spread sheet for use in the office showing addresses and violations so that all officers know what has been issued. The Impala is having issues with staying charged. The battery tested well, an issue was then found in the charge cord. The car is starting to have the same issue again so Trustee Kamp told Reese to purchase a new battery for the Impala. Reese updated the Board that he has posted a hiring notice for hiring a part time officer. He has not received any application yet for the position. Trustee Kamp asked him to contact other local departments and ask if any of their officers are looking for additional part time hours. The Board discussed the possibility of sending someone to part time officer training of no certified applicants apply.

#### **TREASURER'S REPORT:**

**Non-Recurring Bills** - Trustee Elmore moved, seconded Trustee Haynes to approve the non-recurring bills. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

#### **VI. PRESIDENT'S REPORT:**

**Microsoft Office 2019 for office** – This item was tabled.

**Walking path to Country side estates trailer park** – This item was discussed during Public Works Report.

**Police schedule** - President Friend asked Chief Reese to explain to the Board why a scheduling change had been done to put the department on four 10 hour days instead of five 8 hour days. Reese explained that he had previously discussed this with President Friend on how this would allow for more police coverage for the Village. This scheduling change was not brought before the Board prior to doing. Trustee Morman said that the chief is the face of the department and should be working 5 days a week. Trustees Kamp and Schmidgall stated that this needs to happen and he was hired to be here 5 days a week. Reese tried to answer their

questions with the departments scheduling. It was the consensus of the Board that the Police Chief will work 5 days a week. Reese stated that he understood and asked since the scheduling for August is complete if the new scheduling could begin September 1st so that the current schedule does not need to be redone. The Board was in agreement to have the Chief go back to a 5 day a week schedule beginning September 1st. The Board also stated that they don't mind if the other officers work four 10 hour days but with the Chief being the face of the department he should work five days a week.

**VII. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT:** none

**VIII. TRUSTEES' REPORT:**

**Fiber Optic Internet to be installed in the Village** – President Friend and Trustee Kamp had a meeting with a company requesting to bring fiber optic internet to residents. Kamp is waiting on an email from the company that will have more details that he can share with the Board.

**Employee appreciation** – Trustee Peterson stated that normally the Board takes the employees out to dinner to show their appreciation for their dedication and hard work over the last year. This year's limits on group sizes have made dinner out for everyone undoable. Peterson would like to the Board to consider gift cards for the employee to purchase a dinner with as a show of appreciation.

Trustee Kamp moved, seconded by Trustee Elmore to purchase gift cards to purchase a dinner with so show their appreciation. Part time employees will receive \$50 (for employee) and Full time employees will receive \$100 (for employee plus one). On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall  
 NAYS: 0  
 ABSENT: 0

There being six affirmative votes, the **motion carried.**

**Employee job description and expectations** - This matter was discussed under police schedule.

**IX. ATTORNEY'S REPORT:**

**W. Fast Ave subdivision development update** – Attorney McGrath informed the Board that he has reviewed the information given by Tim Weir regarding the preliminary cost associated with the development of the W.Fast Ave subdivision. McGrath has concerns with the financial risk if the lots aren't sold. He stated that the way it was proposed the only way to have Village water is if the development agreement is with the Village. The Board discussed the financial risk and would be more comfortable with a lot reimbursement type of agreement. McGrath stated that he emailed Weir to encourage them to explore other options that would be more cost effective.

**X. NEW BUSINESS:**

**Extend walking trail on Fast Ave.** - Trustee Kamp stated that he has spoken with Tim Weir regarding Heritage Lake extending the walking trail along Fast Ave to Heritage Lake subdivision. Heritage Lake Board has contacted Tazewell County since it would be along a county road. He will report to the Board when he has more information.

**XI. ADJOURNMENT @ 8:46 P.M.:** There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. On a roll call, the vote was:

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

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Lisa Spencer, Village Clerk/Collector  
 Posted: 08/28/20