

VILLAGE OF MACKINAW
VILLAGE BOARD of TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

July 14, 2025

Trustee Kraig Kamp called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL BY:

Present: Trustees Willie Cotton, Kraig Kamp, Tim Severt, and Kevin Wilkins

Absent: President Josh Schmidgall, and Trustees Candy Haynes and Mark Morman

Also Present: Clerk Lisa Spencer, Police Chief Mike Kemp, Public Works Manager Mike Schopp, Attorney Pat McGrath, and Shane Richards

III. CONSENT AGENDA: The consent agenda consists of approving June 23, 2025, regular meeting minutes, Police department report, Public Works department report, EMA department report, non-recurring disbursements, and payroll report.

Trustee Severt moved, seconded by Trustee Wilkins to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 4 – Trustees Cotton, Kamp, Severt and Wilkins

NAYS: 0

ABSENT: 2 – Trustees Haynes and Morman

There being four affirmative votes, the **motion carried.**

IV. PUBLIC COMMENT – none

V. DEPARTMENT REPORTS:

1. POLICE CHIEF’S REPORT: Police Chief Mike Kemp reported on the activities of the department. Kemp reported that the new department truck has arrived. The department will have a snow cones available to hand out during Mack-a-fest. Kemp asked Attorney McGrath an update on the notice to served regarding 109 N Main St. McGrath stated that the notice has been served and that he will get back with him on the exact date for his records.

2. PUBLIC WORKS MANAGER’S REPORT: Public Works Manager Mike Schopp reported on the activities of the department. Values have been replaced at Fifth and Main St. The department is replacing some of the sidewalks on Madison St., should be completed soon.

2025 MFT seal coating – Trustee Severt moved, seconded by Trustee Cotton to award the 2025 MFT seal coating project to R.A. Cullinan & Son, Inc. for an amount of \$130,643.88. On a roll call, the vote was:

AYES: 4 – Trustees Cotton, Kamp, Severt and Wilkins

NAYS: 0

ABSENT: 2 – Trustees Haynes and Morman

There being four affirmative votes, the **motion carried.**

Installing an Adda Phase Unit to Lagoons – Trustee Kamp moved, seconded by Trustee Wilkins to authorize the purchase of an Adda Phase Unit for the Lagoons to power a better bubbler for the lagoon at a cost of \$7460.00. On a roll call, the vote was:

AYES: 4 – Trustees Cotton, Kamp, Severt and Wilkins

NAYS: 0

ABSENT: 2 – Trustees Haynes and Morman

There being four affirmative votes, the **motion carried.**

3. CLERK’S REPORT:

IDOT 2024 document review of MFT funds – Clerk Spencer presented to the Board a document review from IDOT for 2024 MFT funds. IDOT reviewed the MFT records for 2024 and found them to be true and correct.

4. TREASURER’S REPORT:

Non-Recurring Bills – Trustee Severt moved, seconded by Trustee Haynes to approve the non-recurring bills. On a roll call, the vote was:

AYES: 4 – Trustees Cotton, Kamp, Severt and Wilkins
NAYS: 0
ABSENT: 2 – Trustees Haynes and Morman
There being four affirmative votes, the **motion carried.**

Ordinance # 1077 fiscal year 2026 budget and appropriations -Trustee Severt moved, seconded by Trustee Kamp to adopt ordinance #1077 making budgets and appropriations for the corporate purposes of the Village of Mackinaw for fiscal year of May 1, 2025 through April 30, 2026. On a roll call, the vote was:

AYES: 4 – Trustees Cotton, Kamp, Severt and Wilkins
NAYS: 0
ABSENT: 2 – Trustees Haynes and Morman
There being four affirmative votes, the **motion carried.**

Ordinance #1078 implementing a municipal grocery tax – Trustee Kamp moved, seconded by Trustee Severt to adopt ordinance #1078 implementing a municipal grocery retailers’ occupation tax and a municipal grocery service occupation tax for the Village of Mackinaw. On a roll call, the vote was:

AYES: 4 – Trustees Cotton, Kamp, Severt and Wilkins
NAYS: 0
ABSENT: 2 – Trustees Haynes and Morman
There being four affirmative votes, the **motion carried.**

VI. MAYOR’S REPORT:

Developer Agreement Guidelines – This item was tabled.

VII. LIQUOR CONTROL COMMISSIONER’S REPORT: none

VIII. TRUSTEES REPORT:

Ordinance #1079 variance for 601 Brendalyn Dr. – Trustee Kamp moved, seconded by Trustee Wilkins to adopt ordinance #1079 granting a variance for 601 Brendalyn Dr. to reduce the back yard depth to be 7 feet instead of 10 feet on the west side of the property. On a roll call, the vote was:

AYES: 4 – Trustees Cotton, Kamp, Severt and Wilkins
NAYS: 0
ABSENT: 2 – Trustees Haynes and Morman
There being four affirmative votes, the **motion carried.**

Ordinance #1080 variance for 31715 Fast Ave. - Trustee Kamp moved, seconded by Trustee Wilkins to adopt ordinance #1080 granting a variance for 31715 Fast Ave. to allow for a second accessory structure and permit steel siding to the new structure. On a roll call, the vote was:

AYES: 4 – Trustees Cotton, Kamp, Severt and Wilkins
NAYS: 0
ABSENT: 2 – Trustees Haynes and Morman
There being four affirmative votes, the **motion carried.**

IX. ATTORNEY’S REPORT:

Resolution #25-03 Mack-a-Fest traffic control plan – Trustee Kamp moved, seconded by Trustee Wilkins to approve resolution #25-03 approving Mack-A-Fest traffic control plan including road closures of Fast Ave, Main St, Orchard St, and Madison St. On a roll call, the vote was:

AYES: 4 – Trustees Cotton, Kamp, Severt and Wilkins

NAYS: 0

ABSENT: 2 – Trustees Haynes and Morman

There being four affirmative votes, the **motion carried.**

X. NEW BUSINESS: none

XI. ADJOURNMENT @ 7:55 P.M.: There being no further business to come before the Board
Trustee Wilkins moved, seconded by Trustee Kamp to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk
Posted: 7/30/25