

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

July 13, 2020

President Craig Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL BY:

Present: President Craig Friend, Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Jerry Peterson, and Josh Schmidgall

Absent: Trustee Mark Morman

Also Present: Police Chief Brandon Reese, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Pat McGrath, Treasurer Andrea Johnson, EMA Coordinator Bob Davies, and Tim Weir

III. CONSENT AGENDA: The consent agenda consists of approving the June 22, 2020 regular meeting minutes, public works department report, police department report, EMA department report, non-recurring disbursements, account balance, and payroll report.

Trustee Peterson moved, seconded Trustee Schmidgall to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Morman

There being five affirmative votes, the **motion carried.**

IV. PUBLIC COMMENT:

Tim Weir regarding E. Fast Ave. subdivision development – Tim Weir and the Board discussed partnership options for developing a subdivision along E. Fast Ave. Weir stated there are many ways of splitting the infrastructure costs. The estimated infrastructure costs for developing roughly 33 lots would be one million. The Board was concerned with the “what if” the lots don’t sell. Weir has the same concerns but stated that he has a much to lose as the Village so he will be motivated to sell them. Weir said that the Village has been good to him so he wants to offer the partnership to the Village first but stated that if the Village doesn’t do this that he has other partnership options. Trustee Schmidgall asked when the start date would be. Weir stated that construction could begin once an agreement and construction plans are complete, realistically next spring would be the best estimate. Trustee Kamp requested a meeting to figure out the details and options with 2 board members, Tim Weir, and Attorney Pat McGrath. They will then bring back information to the Board for view.

Lohn’s request alley vacation along 106 N. Webster St. - Lohn’s of 106 N. Webster St. previously requested to vacate the alley along the side of their property. Public Works Manager Schopp stated that there are no water/sewer lines that run through it, he has no concerns vacating the alley. It was the consensus of the Board that once the alley vacation fee of \$600 is received at the Village office the process for the standard alley vacation could begin. The standard vacation divides the alley down the center and gives 6ft to each property owner.

V. DEPARTMENT REPORTS:

POLICE REPORT: Police Chief Brandon Reese reported on the activities of the police department. Reese updated that Board that he has heard a lot of positive comments about the fireworks on July 4th. There was a larger than normal turn out for the event since Mackinaw was one of the few that had a firework display this year. Reese stated that Lighthouse Automotive found 3 issues wrong with the Impala. The estimated cost for the repairs is \$2,100. Trustee Elmore asked Public Works Manager Schopp if public works could do the repairs. Schopp said that they could do the repairs. Reese was told to bring the car back from Lighthouse Automotive and let public works do the repairs. The inside door panel was replaced on the Tahoe. Radios are being serviced and will need to purchase a couple replacement batteries.

Purchase desk for extra office at police station – Chief Reese present quotes from Widmer and Lincoln office for a custom desk for the extra office at the police station. The desk would allow for two work stations for the officers. Reese is requesting approval to order the desk from Widmer at a cost of \$1,957.21. This cost does not include delivery and installation; this would be done by the department. Trustee Schmidgall asked that they contact State Farm regarding their in-kind request program for office furniture.

EMA COORDINATOR'S REPORT: EMA Coordinator Bob Davies reported on the activities of the department. Davies wanted to compliment the public works department on their quick response to tree that came down across Juliana St. during the storm on July 11, 2020. Now that the State is currently in Phase 4 his department is doing less outreach to assist residents. Davies asked the Board if they need him to continue attending Board meetings. It was the consensus of the Board that he attends meetings on an as needed basis. Davies showed a picture to the Board of the window at his office that was hit by a bb. It passed through one pane of the glass. He filled it with super glue for now but if the pane starts to crack it may need replaced. Davies asked the Board on their thoughts of having Oberlander give a quote on installing an alarm system at the EMA office. Trustee Elmore thought he should get a quote.

PUBLIC WORKS REPORT: Public Works Manager Mike Schopp reported on the actives of the department. Water loss for June was up due to watering sod at the N. Orchard St. storm drain project and grass seed around the community basketball court in Westwood Park. The department replaced the sidewalks in front of 307-311 S. White St. Street stripping for this year has begun. The department removed the tree that fell across Juliana St in the last storm, the homeowner is having the rest of the tree removed due to it be rotted inside.

CLERK'S REPORT:

Resolution # 20-04 regarding the release of closed session minutes – Trustee Elmore moved, seconded by Trustee Schmidgall to adopt resolution #20-04 regarding the release of closed session minutes. At this time no closed session minutes were released. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 1 – Trustee Morman
 There being five affirmative votes, the **motion carried.**

TREASURER'S REPORT:

Non-Recurring Bills - Trustee Kamp moved, seconded Trustee Schmidgall to approve the non-recurring bills. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 1 – Trustee Morman
 There being five affirmative votes, the **motion carried.**

VI. PRESIDENT'S REPORT:

Homefield energy aggregation rates agreement signed on June 25, 2020 - President Friend updated the Board regarding opening bids for energy aggregation rates that on behalf of the Village he signed an agreement with Homefield Energy for a rate of .04285/kwh with a delivery term of 18 months.

VII. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT:

Ordinance to add Class A license to Village Code – This item was tabled.

Ordinance #944 to extend hours of operation 1 hour for Class A licenses to offer sale of alcoholic beverages on Thanksgiving Eve – Trustee Kamp moved, seconded by Trustee Schmidgall to adopt ordinance #994 to extend hours of operation 1 hour for Class A licenses to offer sale of alcoholic beverages on Thanksgiving Eve. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall
NAYS: 0
ABSENT: 1 – Trustee Morman
There being five affirmative votes, the **motion carried.**

Renewal of Haynes on Main, LLC Class A liquor license and Zehr Foods, Inc. DBA Mackinaw IGA Class B – Trustee Schmidgall moved, seconded by Trustee Kamp to approve the renewal of Haynes on Main, LLC Class A liquor license and Zehr Foods, Inc. Class B liquor license each for a term ending on April 30, 2021. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall
NAYS: 0
ABSENT: 1 – Trustee Morman
There being five affirmative votes, the **motion carried.**

Curbside delivery for alcohol sales – Local Liquor Commissioner Friend updated the Board that a request from Casey’s was received regarding allowing curbside pickup of alcohol from their store. Commissioner explained the state’s guidance on temporary delivery of alcoholic liquor that was updated on June 26, 2020. He presented the board with a draft letter if approved to send licensed liquor retailers stating the measures set forth by the Illinois Liquor Control Commission. The authorization would cease when the State of Illinois enters Phase 5 of Restore Illinois.

Trustee Schmidgall moved to allow curbside pickup of alcohol as per the measures set forth by the Illinois Liquor Control Commission. No second was made. **motion died.**

Application received from Pub 52 for Class A liquor license – This item was tabled due to waiting on back ground check results.

VIII. TRUSTEES’ REPORT:

Ordinance #995 regarding solar energy systems – Trustee Elmore moved, seconded by Trustee Kamp to adopt ordinance #995 to add guidelines regarding solar energy systems to the Village Code. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall
NAYS: 0
ABSENT: 1 – Trustee Morman
There being five affirmative votes, the **motion carried.**

Part time employees and annual wage increases for employees – This item was tabled.

Fiscal Year 2021 budget and appropriation ordinance – This item was tabled.

ATTORNEY’S REPORT:

Community Center Food Pantry Inc. lease agreements – Attorney McGrath presented a commercial lease agreement for the Community Center Food Pantry Inc. to use a defined area of the community center. McGrath stated that an additional door should be added to insure the defined area is clear. The agreement provides terms and conditions including a monthly rent amount. Previously the food pantry was paying half of the garbage service as rent.

Trustee Peterson moved, seconded by Trustee Schmidgall to authorize President Friend to sign on behalf of the Village a commercial lease agreement between the Village and the Mackinaw Community Center Food Pantry, Inc. for use of defined area of the community center. An additional door will be added to define the area. The agreement will be sent to the food pantry board for a signature. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall
NAYS: 0
ABSENT: 1 – Trustee Morman
There being five affirmative votes, the **motion carried.**

Tax exempt application for EMA office located at 105 S. Orchard St. – Trustee Elmore moved, seconded by Trustee Schmidgall to authorize President Friend to sign on behalf of the Village a tax exempt application for the EMA office located at 105 S. Orchard St. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Morman

There being five affirmative votes, the **motion carried.**

IX. NEW BUSINESS:

Microsoft office 2019 for Village office – President Friend asked that Microsoft office 2019 for Village office be added to the next agenda.

X. ADJOURNMENT @ 8:40 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. On a roll call, the vote was:

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 7/28/20