

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

July 12, 2021

President Schmidgall called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL BY:

Present: President Josh Schmidgall and Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, Jerry Peterson, and Tim Severt

Absent:

Also Present: Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Treasurer Andrea Johnson, Attorney Pat McGrath, Betsey Link, Brad Venzon, Alex Pawlak, Doug Bohnker, and Steve Kerr

III. CONSENT AGENDA: The consent agenda consists of approving the June 28, 2021 regular meeting minutes, public works department report, police department report, EMA department report, non-recurring disbursements, account balance, and payroll report.

Trustee Peterson moved, seconded Trustee Kamp to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

IV. PUBLIC COMMENT:

Betsey Link – Link came before the Board with some questions regarding fence permits, signage of speed limits in school zone, and process for posting agendas and ordinances. Attorney McGrath informed her that the code is written that all fencing requires a permit. Applications for permits are reviewed and signed off on by Joe McGrath the Village's Zoning Officer. She has concerns about speeding on the one-way street near the high school and requested that a speed limit sign be posted. The Board asked Public Works Manager Schopp to review the area and see that proper signage is posted. She also asked the police to monitor the area for residents using 4 wheelers on the village streets. Link asked how agendas and ordinances are posted to residents. Clerk Spencer stated that agendas for meetings are posted at the village office and the village website at least 48 hours before each board meeting. Spencer informed her that once ordinances are approved by the Board, they are posted in pamphlet form for 10 days at the village office, post office, and library before going into effect.

V. DEPARTMENT REPORTS:

PUBLIC WORKS MANAGER'S REPORT: Public Works Manager Mike Schopp reported on the actives of the department. The department replaced a waterline at 102 Park Trail Rd and replaced water valve box at 8 Yorkshire. Schopp has worked with the EPA to select 20 households to collect lead and copper samples for testing. This year's MFT maintenance project of spray patching will begin this week.

Main Street downtown improvement project – Public Works Manager Schopp asked Steve Kerr from Mohr & Kerr Engineering to explain to the Board the breakdown of the preliminary cost estimates for the Main Street downtown improvement project. Kerr stated that the project plans will soon be complete. They could then be submitted to IDOT for review if the choses to use MFT funds. He stated that the Board will need to determine if the water main portion of the project should be bid out and done this fall or wait until spring and bid the entire project. By starting the project early, it could speed up completion time for next year but by opening the road this year to install the water main would mean having to use extra materials to temporary resurface the road after the water main is installed. At this time, it was the consensus of the Board that the plans be completed and submitted to IDOT for review.

Approve expense for drilling of test well – Trustee Peterson moved, seconded by Trustee Morman to the expense for the drilling of a test well. The expense will be taken from the water fund. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

POLICE REPORT:

TREASURER’S REPORT: Treasurer Johnson informed the Board that she renewed a water fund CDAR for one year.

Non-Recurring Bills - Trustee Elmore moved, seconded Trustee Morman to approve the non-recurring bills. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

Investment reports – Trustee Morman moved, seconded by Trustee Elmore to approve the investment reports submitted by the Treasurer showing the Village’s investments and interested earned for the first and second quarter of the calendar year. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

CLERK’S REPORT:

Ordinance # 1008 for fiscal year 2022 appropriations/budget – Trustee Elmore moved, seconded by Trustee Peterson to adopt ordinance # 1008 making budgets and appropriations for the corporate purposes of the Village of Mackinaw for fiscal year 2021/2022. Clerk Spencer will have the ordinance filed with the County Clerk. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

VI. MAYOR’S REPORT:

Hiring of new police chief and officers – This item was tabled until after an executive session meeting later in this meeting. Schmidgall stated when a new chief is hired that person will then make decisions regarding hiring additional officers for the department.

VII. LOCAL LIQUOR CONTROL COMMISSIONER’S REPORT: none

VIII. TRUSTEES’ REPORT: none

IX. ATTORNEY’S REPORT: none

X. EXECUTIVE SESSION: At 8:00 p.m. Trustee Peterson moved, seconded by Trustee Elmore to enter executive session to consider employment and compensation of police chief per section 2(c) (5) of the open meeting act. Village Board, Clerk Spencer, and Attorney Pat McGrath present during the meeting. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

XI. RETURN TO REGULAR MEETING AT 8:36 P.M. – ROLL CALL

Present: President Josh Schmidgall and Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, Jerry Peterson, and Tim Severt

Also: Clerk/Collector Lisa Spencer and Attorney Pat McGrath

XII. MAYOR'S REPORT (continued):

Hiring of new police chief - Trustee Severt moved, seconded by Trustee Kamp to authorize Mayor Schmidgall to make an official offer for hiring a police chief for the department at a salary of \$84,000 with a standard benefit package along with an extra 2 weeks vacation (equaling a total of 3 weeks vacation) and use of department vehicle. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

XIII. NEW BUSINESS:

Revisit wage increases for employees – The Board would like to revisit the wage increases for employees to determine if adjustments are needed.

Zoning Board – The Board would like the Zoning Board to review and make a recommendation regarding landlords and tenants being jointly responsible for zoning code violations. Clerk Spencer will have Deputy Clerk Nunley address the matter at the next Zoning Board meeting.

XIV. ADJOURNMENT @ 8:55 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 07/27/21