

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

May 14, 2018

Village President Craig Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

ROLL CALL:

Present: Village President Craig Friend and Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, Jerry Peterson, and Josh Schmidgall

Absent: none

Also Present: Police Chief Jack Nieu Kirk, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, and Attorney Pat McGrath

II. CONSENT AGENDA: The consent agenda consists of approving the April 23, 2018 regular meeting minutes, E.S.D.A. department report, public works department reports, community center report, recurring disbursements, and financial reports.

Trustee Peterson moved, seconded Trustee Schmidgall to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
NAYS: 0
ABSENT: 0
There being six affirmative votes, the **motion carried.**

III. PUBLIC COMMENT: none

IV. DEPARTMENT REPORTS:

- a. POLICE REPORT:** Police Chief Jack Nieu Kirk reported on the activities of the police department. Installation on the cameras and server has begun. Nieu Kirk has plans to hire another part time officer in June. As a school fund raiser, Tyler Schmidgall was awarded police man for the day. Nieu Kirk spent time with him at school along with having donuts and pizza. It was a great opportunity to be a positive police presence at the school.

LEADS on line subscription – Chief Nieu Kirk presented a proposal for LEADS on line. It is a national network comprised of thousands of law enforcement agencies and reporting businesses. This subscription would assist with investigations by being an indispensable resource. The annual cost for the subscriptions based on a three-year commitment is \$1,578.

Trustee Elmore moved, seconded by Trustee Peterson to authorize Chief Nieu Kirk to purchase a subscription to LEADS on line at an annual cost of \$1,578 based on a three-year commitment. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
NAYS: 0
ABSENT: 0
There being six affirmative votes, the **motion carried.**

- b. PUBLIC WORKS REPORT:** Public Works Manager Mike Schopp reported on the activities of the public works department. Schopp stated that this year's cleanup day resulted in double the amount of loads taken to the landfill than last year. It will still be a savings over hiring it done. Brian Lang will be release to return to work next week. Area Recycling has had trucks down and not able to pick up the recycling in a timely manner. They have been called daily that the recycling bins are full. Tazewell County has been

contacted and will also be contacting Area Recycling to keep them on track. MFT bid opening will take place at the Municipal Building on May 15, 2018. The project will be on the next agenda to award a contractor.

Trustee Schmidgall had been approached by the Boy Scouts on if a bin for cans to be recycled can be placed at the recycling bin location. They would maintain the bin and use the money from recycling the cans for their Troop. There was no objections from the Board on this project.

c. COLLECTOR'S REPORT:

Non-recurring disbursements – Trustee Elmore moved, seconded by Trustee Schmidgall to approve the non-recurring disbursements. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried**.

Recycling Grant Agreement with Tazewell County – Trustee Elmore moved, seconded by Trustee Schmidgall to authorize President Friend to enter into an agreement with Tazewell County to grant Village of Mackinaw the amount of \$15,212.36. The grant is to support a County approved recycling collection program. The County will monitor the recycling program to ensure it remains in compliance with the County's IEPA approved solid waste management plan. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried**.

V. PRESIDENT'S REPORT:

Appointment of E.S.D.A. Coordinator – President Friend appointed Robert Davies as E.S.D.A. Coordinator for a term ending April 30, 2019. Trustee Kamp suggested paying a monthly salary for the position instead of paying for each call out.

Trustee Kamp moved, seconded by Trustee Haynes to approve President Friend's appointment of Robert Davis as E.S.D.A. Coordinator for a term April 30, 2019. The appointment will receive a monthly salary of \$400 instead of submitting for call out fees. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried**.

Cancelling of May 28, 2018 meeting – Trustee Elmore moved, seconded by Trustee Morman to cancel the May 28, 2018 Village Board of Trustees meeting due to Memorial Day. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried**.

VI. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT:

Liquor sales time change request – Liquor Commission Friend stated to the Board that he has been approached for the Village to consider changing the hours for liquor sales from 8:00 a.m. Monday – Saturday to 6:00 a.m. The Board agreed for him to take it to the local liquor commission for a recommendation.

VII. TRUSTEES' REPORT:

Employee contribution to health insurance costs – This item was tabled.

Village Hall – Trustee Morman discussed with the Board on if a policy with regulations is needed to use Village Hall. The Community Center has a policy with regulations that renters sign when using the building. Morman stated that Village Hall has been used by a person for making a profit and then gives a donation for use of the room. Upon further discussion it was agreed on that for uses to make a profit individuals will use the Community Center and abide by the policy and rental fees assigned for that location. It was also agreed that at this time there was no need to prepare a policy with regulations for use of the Village Hall.

School District Bus Garage on King Dr. – Trustee Morman asked if the School District has with regards to the bus garage on King Dr. completed the items that were asked to be completed such as erosion fencing, retention pond, and parking lot grade. McGrath stated that a certificate of occupancy has not been issued. Public Works Manager Schopp and Engineer Patrick Myers will write a formal letter and give a dead line for competition before turning over to legal. They will keep the Board updated on this matter.

Employee overtime – Trustee Kamp discussed with the Board if there is a way to pay salary employees for working extra hours during emergency situations. A bonus or bank extra hours and then pay them out at the end of the fiscal year were options discussed. Kamp will draft a few options and bring back to the Board for review.

Garden Gate with regards to business district tax fund – Trustee Schmidgall would like grant Garden Gate a portion of the business district tax fund received to the Village to assist with paying for materials that are used to repair the existing building. The Board discussed writing a grant program to allocate funds for business owners that apply for assistance with repairs to existing buildings. Schmidgall will work with the Clerk on drafting a grant for Garden Gate to be reviewed at the next meeting.

VIII. ATTORNEY’S REPORT: none

IX. NEW BUSINESS: none

X. ADJOURNMENT @ 8:57 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 6/11/18