

**VILLAGE OF MACKINAW**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**REGULARLY SCHEDULED MEETING MINUTES**

**May 13, 2019**

**President Craig Friend called the meeting to order at 7:00 p.m.**  
**This was a regular meeting of the Village of Mackinaw.**

**I. PLEDGE OF ALLEGIANCE**

**II. ROLL CALL:**

**Present:** President Craig Friend, Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Jerry Peterson, and Josh Schmidgall

**Absent:** Trustee Mark Morman

**Also Present:** Police Chief Jack Nieukirk, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Pat McGrath, Treasurer Andrea Johnson, Karen Parmele, Linda Giles, and Wally Green

**III. CONSENT AGENDA:** The consent agenda consists of approving the April 22, 2019 regular meeting minutes, E.S.D.A. department report, public works department reports, non-recurring disbursements, and financial reports.

Trustee Peterson moved, seconded Trustee Haynes to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Morman

There being five affirmative votes, the **motion carried.**

**IV. PUBLIC COMMENT:**

**Mackinaw Historical Society** – Karen Parmele, Linda Giles, and Wally Green came before the Board to request space at the community center to display items of Mackinaw’s history. They would like to hang items on the walls and room to place a locking display case for items. Items are currently being stored at Linda Giles home but she is placing the house for sale. They would like to see the historic items stay in Mackinaw. President Friend stated that the Historical Collection Group and the Mackinaw Legion have also expressed interest in displaying items at the community center. The Board decided to have President Friend administer the project to have the three organizations share some space at the community center to display historical items of Mackinaw.

**V. DEPARTMENT REPORTS:**

**POLICE REPORT:** Police Chief Jack Nieukirk reported on the activities of the police department. The fuse and wiring were fixed on the light bar in the Tahoe by Warning Systems. Brad Venzon was hired as the Clerical Assistant for the department. Venzon will be starting after Memorial Day.

Nieukirk was proud to announce that Mackinaw Police Department received an Employers Support Freedom Award Nominee from the Secretary of Defense. The nomination is in recognition of exemplary support of the National Guard and Reserve Member Employees.

**Ordinance #980 amending requirement for backyard chicken permits** – Police Chief Nieukirk presented a draft ordinance to amend the requirements for backyard chicken permits. The draft included stating the yard size requirement be changed to 8 feet per hen and that a permit may not be issued unless all the property is compliant with all regulations of the Village Code. The Board discussed the matter and decided that the yard requirement should stay as currently stated in the Code but did want to add that the property must be compliant with all regulations of the Village Code.

Trustee Elmore moved, seconded by Trustee Schmidgall to adopt ordinance #980 amending the requirement for backyard chicken permits. The ordinance amends §90.14 of the Village Code requiring that a backyard chicken permit may not be issued unless the property is compliant with all regulations of the Village Code. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Morman

There being five affirmative votes, the **motion carried**.

**Amend ordinance regarding police holiday pay** – This item was tabled.

**Amend ordinance regarding police overtime** – This item was tabled.

**2019-2020 fiscal year police budget** – This item was tabled.

**PUBLIC WORKS REPORT:** Public Works Manager Schopp reported on the activities of the department. Schopp reported that the Village clean-up is over and resulted in 27-28 loads to the landfill. The department is working towards capping off the water lines at the old water tower lot on Franklin St. a valve will need pulled and line stops will need to be installed. He will have prices available at the next meeting. The grass planted last fall by Stark Excavating as part of Fast Ave. water main project has not grown. Schopp contacted Stark Excavating about replanting the area before issuing the final payment for the project. Stark Excavating stated that the contract writes that they will seed the area but does not guarantee it will grow. Therefore public works has re-seeded the area and final payment will be issued to Stark Excavating. Schopp had Hutchison Engineering look over the Village's properties regarding ADA compliance. He was given the report right before the meeting. He stated that there are recommendations for minor changes but will report on the matter at the next meeting.

**Resolution #19-02 regarding 2019 MFT maintenance** - Trustee Elmore moved, seconded by Trustee Peterson to adopt resolution #19-02 regarding 2019 MFT maintenance program. The sum of \$67,000 will hereby be appropriated from Motor Fuel Tax funds for the purpose of sealcoating and spray patching assigned Village streets. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Morman

There being five affirmative votes, the **motion carried**.

#### **TREASURER'S REPORT:**

**Non-Recurring Bills** - Trustee Elmore moved, seconded Trustee Haynes to approve the non-recurring bills. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Morman

There being five affirmative votes, the **motion carried**.

**VI. PRESIDENT'S REPORT:** none

#### **VII. TRUSTEES' REPORT:**

**Pavilion project at Veterans Park** – Trustee Schmidgall presented two quotes for a 30' x 50' pavilion for Veterans Park. Mackinaw Stout Foundation has graciously granted \$7,682.68 to assist with the funding of the project. Wagenbach Builders' quote included the concrete floor for a total of \$29,310.00. Morton Buildings quote was only for the structure and not the concrete flooring for \$26,604.00. Trustee Schmidgall recommended choosing Wagenbach Builders and have the project completed by Mack-Ca-Fest (weather permitting).

Trustee Schmidgall moved, seconded by Trustee Elmore to award the 30' x 50' pavilion project for the Veterans Park to Wagenbach Builders at a cost not to exceed \$30,500.00. Wagenbach Builders will be able to complete the project by Mack-Ca-Fest in June (weather permitting). Mackinaw Stout Foundation granted \$7,682.68 for the project the rest will come from the general fund. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Morman

There being five affirmative votes, the **motion carried**.

**Zoning Board of Appeals recommendation to remove car ports from Village Zoning Code**

- Trustee Kamp gave the Board the recommendation of the Zoning Board of Appeals to remove carports from the Village and not permit them in any residential zoning districts. This is due to confusion on the interpretation of the current code.

Trustee Elmore moved, seconded by Trustee Kamp to have the Village office prepare a draft ordinance to remove carports and state that they are not permitted in any residential zoning districts within the Village. The ordinance will then be brought to the Board for a vote at the June 10, 2019 meeting. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Morman

There being five affirmative votes, the **motion carried**.

**102 E. Madison St. 3D drawing to assist with possibly adding a basketball court and sprinkler park to the empty lot** – This item was tabled.

**VIII. ATTORNEY'S REPORT:** none

**IX. NEW BUSINESS:** none

**X. ADJOURNMENT @ 8:20 P.M.:** There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Kamp to adjourn. **motion carried**.

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

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Lisa Spencer, Village Clerk/Collector  
Posted: 06/11/19