

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

April 9, 2018

Village President Craig Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

ROLL CALL:

Present: Village President Craig Friend and Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, Jerry Peterson, and Josh Schmidgall

Absent: None

Also Present: Police Chief Jack Nieu Kirk, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Pat McGrath, Joe and Margaret England

II. CONSENT AGENDA: The consent agenda consists of approving the March 26, 2018 regular meeting minutes, public works department reports, recurring disbursements and financial reports.

Trustee Morman moved, seconded Trustee Peterson to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
NAYS: 0
ABSENT: 0
There being six affirmative votes, the **motion carried.**

III. PUBLIC COMMENT:

Sale of Village property along west end of Second St. next to sewer lagoons – Kent Graves gave the history and vitals of US Conveyor Technologies. He informed the Board of their expansion plans. They are currently out of office space and need to hire more Engineers but have nowhere to put them. The shop currently runs two shifts. They have been leasing extra shop space at 201 N. Main St. but that lease expires in 2019. The Rt. 9 facility will be adding an 80'x240' expansion to the current building. To do this they will need to move their lay down and finished good area to the proposed purchase property located directly behind the shop. Purchasing this lot will not result in trucks or employees entering the property from Second St. The current road used by Public Works for access to the sewer lagoons would stay the Village's. In the future another building would be added to the lot that would add another 15 to 18 jobs. US Conveyor Technologies has offered to pay for the survey required and \$55,000 for the property.

Resolution #18-01 authorizing conveyance of part of parcel #13-13-17-400-039 - Trustee Kamp moved, seconded by Trustee Schmidgall to adopt Resolution #18-01 authorizing conveyance of part of parcel #13-13-17-400-039. US Conveyor Technologies will be pay for the survey required and \$55,000 for the property. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
NAYS: 0
ABSENT: 0
There being six affirmative votes, the **motion carried.**

IV. DEPARTMENT REPORTS:

- a. **POLICE REPORT:** Police Chief Jack Nieu Kirk reported on the activities of the police department. Nieu Kirk reminded the Board of the open house May 1, 2018 at the Community Center for Bob and Sue Davies retirement. Nieu Kirk is looking at security cameras for the police station and hopes to have a quote ready to present at the next

meeting. The department has been working with Attorney McGrath and Tazewell County to begin proceedings to have 512 E. Madison St. deemed dangerous and unsafe.

Resignation of Bob and Sue Davies - Trustee Elmore moved, seconded by Trustee Peterson to accept with regret the resignations of Bob and Sue Davies. Bob Davies is resigning from his appointed positions of Local Ordinance Code Officer and E.S.D.A. Coordinator. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0
 There being six affirmative votes, the **motion carried.**

b. PUBLIC WORKS REPORT: Public Works Manager Mike Schopp reported on the activities of the public works department. Schopp updated the Board that while Hoerr Construction was working on footage for slip lining they did not put a notice a resident’s house located on N. Orchard St. The pressure resulted in sewage entering the home. Hoerr has filed an insurance claim to for the damages that were cause by not giving the homeowner notice to cover stools and drains during the process. Brian Lang is still off work due to a fractured wrist but hopes to get a work release for light duty soon. The furnace in the phot studio of the Community Center had the blower motor replaced by Hinrichsen Heating & Air Conditioning, Inc. Schopp also addressed the issue with the recycling bins. Area Recycling has not been out to empty the bins due to having trucks down. Area Recycling stated that they rented a truck while theirs were down but the truck was not large enough to handle the Village’s comingled bins. Many complaints have been received at the office. Hoping to have the issue resolved this week.

c. TREASURER’S REPORT:

Non-recurring disbursements – Trustee Elmore moved, seconded by Trustee Morman to approve the non-recurring disbursements. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0
 There being six affirmative votes, the **motion carried.**

V. PRESIDENT’S REPORT:

Arbor Day Proclamation – President Friend proclaimed April 27, 2018 as Arbor Day in the Village of Mackinaw and urges all residents to celebrate by planting a tree for future generations.

Part time office hours – President Friend addressed that Clerk Spencer has requested that Jessica Sidwell be able to work more than 1000 hours for this year with regards to IMRF. Sidwell’s start date is October 4 and for this year she has a certified position for receiving IMRF. Due to entering the busy season for the office with recreation, budget, fiscal year end, and audit there are no available hours for training another individual this time of year. US Census maps have been received and the time limit has begun for entering this information to assure that every residential address is accounted for. Sidwell is trained and needs no assistance in the completing the tasks of the office.

Trustee Elmore moved, seconded by Trustee Morman to authorize Jessica Sidwell to work hours as needed for the office until her hire date of October 4th. The Board would like Clerk Spencer to prepare a plan this summer on options of how to proceed with office staff and hours. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0
 There being six affirmative votes, the **motion carried.**

VI. LOCAL LIQUOR CONTROL COMMISSIONER’S REPORT: none

VII. TRUSTEES' REPORT:

Employee contribution to health insurance costs – This item will be discussed in executive session at the end of the meeting.

Locked doors at Village Hall – Trustee Morman wanted to make sure that the Clerk has access to all offices and records in Village Hall. Clerk Spencer informed him that currently she does have access to all offices and records in Village Hall.

Eliminate Heartland Bank Community Center account – Trustee Morman would like to see that all funds for the Community Center are processed by the Clerk through the Village's MSI software. He would like the Heartland Bank Community Center account to be eliminated and the funds placed in the General fund account at First Security Bank. This will place all disbursements for the Community Center on the regular disbursement list approved by the Board at each meeting.

Trustee Morman, seconded by Trustee Schmidgall to authorize the closing of the Heartland Bank Community Center account and to deposit the funds into the General fund account at First Security Bank. All financial activity for the Community Center will be processed through the Village's MSI software. Disbursements will be included on the regular disbursement list approved by the Board at each meeting. On a roll call, the vote was:

AYES: 5 – Trustees Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 1 – Trustee Elmore
 ABSENT: 0

There being five affirmative votes, the **motion carried**.

Public-Coop Fisheries Management Agreement with the Illinois Department of Natural Resources with regards to Brock Lake - Joe England came before the Board to present an agreement a public-coop fisheries management agreement with the Illinois Department of Natural Resources. The agreement would enable IDNR to work with the Village for enhancement of the public sport fishing located at Brock Lake. The IDNR would stock and enforce rules pertaining for fishing regulations. Mackinaw Township Recreation Group would no longer sell fishing permits or stock the lake. Joe England consulted with the Village Board on who would need to enter into the agreement. Mackinaw Township Recreation Group leases the property but Village of Mackinaw owns the property. Attorney McGrath recommended having Mackinaw Township Recreation Group enter into the agreement due to the intergovernmental not stating a specific use of the property. It was the consensus of the Village Board to have Mackinaw Township Recreation Group enter into the agreement.

VIII. ATTORNEY'S REPORT:

Ordinance #961 to eliminate Public Safety Director from the Village Code – Trustee Schmidgall moved, seconded by Trustee Kamp to adopt Ordinance #961 to provide amendments relating to the elimination of the position of Public Safety Director from the Village Code. On a roll, the vote was:

AYES: 4 – Trustees Haynes, Kamp, Morman, and Schmidgall
 NAYS: 2 – Trustees Elmore and Peterson
 ABSENT: 0

There being four affirmative votes, the **motion carried**.

IX. EXECUTIVE SESSION:

Executive session – At 8:34 p.m. Trustee Elmore moved, seconded by Trustee Haynes to enter into executive session to discuss employee insurance benefits per section 2(c) (5) of the open meeting act. Village Board and Attorney to be present during the meeting. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried**.

X. ROLL CALL @ 9:20 P.M. – RETURN TO REGULAR SESSION:

Present: President Craig Friend and Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, Jerry Peterson, and Josh Schmidgall

Also Present: Clerk/Collector Lisa Spencer, Police Chief Jack Nieu Kirk, and Attorney Pat McGrath

XI. NEW BUSINESS:

Beth Wiegand regarding Garden Gate parking lot – Beth Wiegand has requested assistance from the Village for adding additional parking in the parking lot at Garden Gate. The Board asked that this item be put on the next regularly scheduled agenda.

XII. ADJOURNMENT @ 9:24 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Kamp to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 04/26/18