

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

April 27, 2020

President Craig Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL BY:

Present: President Craig Friend, Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Jerry Peterson, and Josh Schmidgall

Absent: Trustee Mark Morman

Also Present: Police Chief Brandon Reese, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Mark McGrath, Treasurer Andrea Johnson, and EMA Coordinator Bob Davies

III. CONSENT AGENDA: The consent agenda consists of approving the April 13, 2020 regular meeting minutes, public works department report, non-recurring disbursements, account balance, and payroll report.

Trustee Peterson moved, seconded Trustee Elmore to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Morman

There being five affirmative votes, the **motion carried.**

IV. PUBLIC COMMENT:

Email received from 7 Tiffany Ct regarding drainage issue – Templeton's of 7 Tiffany Ct. emailed the Board regarding the status of addressing the drainage issue behind their property in Eastwood Park subdivision. The Board had received a quote on installing a concrete lined ditch for the drainage to flow but the cost for that was estimated to be near \$22,000. A more cost effective solution would be to remove corrugated pipe that was installed and have Templeton's unhook their sum pump from this line. The area would then be back to its original design and use surface drainage in the natural water way. The item will be discussed further at a later meeting.

V. DEPARTMENT REPORTS:

POLICE REPORT: Police Chief Brandon Reese reported on the activities of the police department. Reese has Heart IT working on installing the camera in the interview room. They are working on getting audio and video to go to the server. To date 41 applicants have applied for the School Resource Officer position. Two interviews were conducted last week with Chief Reese, Superintendent Michelle Jacobs, Principal Mary Lanier, and police department office assistant Brad Venzon. There are two more interviews scheduled for this week.

EMA COORDINATOR'S REPORT: EMA Coordinator Bob Davies reported on the activities of the department. Davies is continuing offering pharmacy and food pick up for residence. He has been attending on-line meetings with the Health Department regarding COVID-19. Davies informed the Board that his department has received approval for their FCC digital license and have begun reprogramming radios and switching over.

PUBLIC WORKS REPORT: Public Works Manager Mike Schopp reported on the actives of the department. Schopp updated the Board that the VOC, IOC, & SOC water sampling has been completed. This is something that is required to be done every three years. Trustee Elmore asked if the collection basket in the lift station pump at the trailer park is helping from it being clogged all the time. Schopp stated that it is helping a lot and that now they normally pull the basket every other week just to insure it is clean.

Resolution #20-04 for 2020 MFT maintenance - Trustee Elmore moved, seconded by Trustee Haynes to adopt resolution #20-04 to appropriate the sum of \$65,000 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code ending April 30, 2021. The projects include spray patching and seal coat for a few areas in the Village. This year's projects were under the cost of requiring it be placed out for bid. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 1 – Trustee Morman
 There being five affirmative votes, the **motion carried**.

VI. TREASURER'S REPORT:

Non-Recurring Bills - Trustee Peterson moved, seconded Trustee Elmore to approve the non-recurring bills. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 1 – Trustee Morman
 There being five affirmative votes, the **motion carried**.

VII. COLLECTOR'S REPORT:

Approve intergovernmental agreement with Tazewell County for the 2020 recycling grant – Trustee Elmore moved, seconded by Trustee Haynes to authorize President Friend to enter into an agreement with Tazewell County to grant the Village of Mackinaw the amount of \$19,529.13. The grant is to support a County approved recycling collection program. The County will monitor the recycling program to ensure it remains in compliance with the County's IEPA approved solid waste management plan. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 1 – Trustee Morman
 There being five affirmative votes, the **motion carried**.

VIII. PRESIDENT'S REPORT: none

VI. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT: none

IX. TRUSTEES' REPORT:

Possible relocate of EMA department to empty studio at community center - Trustee Schmidgall stated that he would like to move EMA department to the empty studio at the community center but would like to see what the cost of moving would be before deciding on. President Friend stated that the Food Pantry would like to move into that space and is willing to pay rent. Trustee Schmidgall stated that if they can pay rent then maybe they should for the space they are using now. Trustee Peterson stated that he would rather see EMA in there before the Food Pantry since they already have an area in the building. President Friend suggested EMA use the space where the pantry is currently and moving the pantry into the studio. Davies stated that the studio would be a better fit for his department rather than the area the pantry is using now. The office at Village Hall is too small for them which Trustee Elmore agreed. Davies stated that moving expense would not be costly, mainly moving phone lines. The Board all agreed that EMA should move to the empty studio at the community center.

Trustee Kamp moved, seconded by Trustee Peterson to move the EMA department from the police station to the empty studio at 105 S Orchard St. in the community center. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 1 – Trustee Morman
 There being five affirmative votes, the **motion carried**.

X. ATTORNEY'S REPORT: none

XI. NEW BUSINESS:

Squad car out of town – Chief Reese was questioned on why the squad car was in Morton. Reese stated that he had a personal appointment to be at and it was easier to take the squad to get there on time. He was then asked if he takes the squad car home and he stated that he has been in case he gets called in and has to come back to Mackinaw. Trustee Kamp stated that he doesn't think that Reese should be driving the squad car home and to stop. Reese replied ok.

Haynes on Main – Trustee Elmore questioned why there are so many cars at Haynes on Main in the evenings. She was told that they are doing carry out service. Chief Reese stated that he did a random walk in to make sure that they are following the current COVID guidelines and stated the only non-employees in the building were waiting for carry out.

Mackinaw Food Pantry - President Friend stated that the Food Pantry is asking for assistance with paying an invoice for items purchased through Garden Gate's food distributor when the Covid-19 was causing food shortages in local stores. Trustee Schmidgall asked who ordered the items. President Friend had thought that Trustee Schmidgall made the order but was informed that was incorrect and the Food Pantry made the order. The Village had previously made a grant to the pantry to assist during this time. Trustee Schmidgall asked if President Friend was on the Food Pantry Board and he replied that he was. Schmidgall then asked how much was in their accounts. President Friend stated that he would get the information. Friend said that the invoices for the orders from Haynes on Main and Garden Gate's food distributors have both been paid but with the school ending lunch services soon he wants to make sure that no children go hungry. EMA Coordinator Davies said that Tazewell County may have resources available to get box lunches to children and that he will check on. Trustee Schmidgall asked if the Food Pantry is working with the Baptist Church's pantry to make sure everyone is getting assistance. Friend stated that he thought so but would check on that.

XII. ADJOURNMENT @ 8:00 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 5/12/20