

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

March 9, 2020

President Craig Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL:

Present: President Craig Friend, Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, Jerry Peterson, and Josh Schmidgall

Absent: none

Also Present: Police Chief Brandon Reese, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Pat McGrath, Treasurer Andrea Johnson, and Chad Hovey

III. CONSENT AGENDA: The consent agenda consists of approving the February 24, 2020 regular meeting minutes, public works department reports, E.M.A. department report, non-recurring disbursements, account balance, and payroll report.

Trustee Peterson moved, seconded Trustee Morman to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

IV. PUBLIC COMMENT:

Chad Hovey regarding new subdivision along E. Fast Ave. – Chad Hovey came before the Board to see if there were any questions regarding the plans and estimated cost for developing the subdivision. Due to the estimated construction costs, they would like the Village to commit to assisting with \$15,000 per lot for 33 lots. Hovey stated that Tim Weir was out of town today but will be available later to answer any questions that they may have regarding the plans. The Board asked Attorney McGrath what the procedure would be for this type of agreement. McGrath suggested an internal committee and perhaps an engineer to look over the concept. The Board would then determine if negotiation is needed.

V. DEPARTMENT REPORTS:

POLICE REPORT: Police Chief Brandon Reese reported on the activities of the police department. Reese was asked a question by Trustee Schmidgall on the interview room camera regarding a bill was paid to move the camera and now a new one is being installed. Reese explained to him that the current one is currently not receiving information. He thought it was a faulty cable but replacing the cable didn't work so a new camera is needed.

Officer Pawlak attended a Sexual Assault Investigator Certification which is one of the training incentive pay for police officers. Pawlak will have a .50/hour pay increase starting on this next timecard.

Pay raise for office assistant Brad Venzon – The Board explained to Chief Reese that normally raises are reviewed and voted on in May. The Board then reviewed the terms of the office assistant position that were voted on with the previous Chief. The terms stated that the position was established to get the department up to date with on line reporting and would be reviewed after one year to see if it would still be benefit for the department. Chief Reese stated that he would like to keep him because they are still in need of his assistance in the office. Trustee Kamp stated that they didn't disagree but to bring it up at his review in May.

Over time pay for full time officers – Chief Reese stated that currently the Village Code reads that full time police officers shall be paid for over time after working 171 hours per each 28-day work period. He would like this changed to be like all other full time employees that aren't salary for the Village and be paid overtime for working over 40 hours per 7 day work period.

Trustee Kamp asked that the office staff write an ordinance to state that all full time employees that aren't salary be paid for overtime for working over 40 hours per 7 day work period. This will then be voted on at the next regularly scheduled meeting.

Trustee Kamp then asked Chief Reese why the village is not receiving many applications for officers to fill part time and SRO positions. He asked him to contact other local departments to see if they are offering something other than us. Reese was also asked to see if any officers in other local departments would be interested in part time hours for the Village.

PUBLIC WORKS REPORT: Public Works Manager Mike Schopp reported on the actives of the department. Schopp discussed if the Village can accommodate clean-up day for 2020. Normally the Village works with Minier public works to help each community to handle both towns clean-up day. Minier's new garbage service provider includes clean-up day service to their community. Therefore they will not need to work with Mackinaw to provide the service. The Board asked Schopp to contact Minier and see if the Village could work out an arrangement to have them assist Mackinaw with clean-up day.

Cameras at Westwood Park and recycling bins – This item was tabled.

Pest control agreement for Village buildings – Public Works Manager Schopp received quotes from local pest control companies to determine is it would be beneficial for the Village to switch vendors. He is recommending that the Village switch from Orkin to Markley to save the Village money on pest control on the six treated locations.

Trustee Elmore moved, seconded by Trustee Schmidgall to authorize Schopp to hire Markley pest control to service the Village's six locations. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried.**

2020 mower lease agreement with Cross Implement - – Trustee Elmore moved, seconded by Trustee Peterson for the Village to enter into a lease agreement with Cross Implement Inc. to lease equipment for the 2020 season. The lease agreement includes – two zero turn mowers at a cost of \$4,400 for the 2020 season. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried.**

VI. TREASURER'S REPORT:

Non-Recurring Bills - Trustee Kamp moved, seconded Trustee Elmore to approve the non-recurring bills. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried.**

VII. PRESIDENT'S REPORT:

Additional speed limit sign on Juliana St. between Fifth St. and Madison St. – President Friend requested public works install an additional speed limit sign on Juliana St. between Fifth St. and Madison St. Friend stated he would like this so that people turning onto Juliana St. from Fifth St. will see the speed limit.

2019 MFT documentation review report – The Board reviewed the documentation conducted by the Illinois Department of Transportation Bureau of Local roads and Streets. A regular audit will be performed a later date by an auditor from the Bureau of Investigations and Compliance. The letter and documents will be filed as permanent record in the clerk's office.

VI. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT: none**VIII. TRUSTEES' REPORT:**

Addition to zoning code regarding solar panels – Trustee Kamp presented a draft ordinance to add rules and regulations to the zoning code regarding solar panels. The Zoning Board wanted the Board to review it before having a public hearing and presenting for a vote to have added the Village Code. The suggested permit fee is \$50 and Attorney Pat McGrath will review the draft and recommend if any changes need to be made before the Zoning Board schedules a public hearing regarding the ordinance.

Employee health insurance and discuss annual pay increases - This item was tabled.

New sign in industrial park listing businesses – This item was tabled.

IX. ATTORNEY'S REPORT: none**X. NEW BUSINESS:**

More discussion regarding new subdivision along E. Fast Ave. – The Board discussed more with Attorney McGrath if it is in the best interest of the Village to have the plans reviewed by an engineer. The current plans were prepared by a survey consultant and the way it is printed on the maps brings up concerns if all the lots are buildable lots. Trustee Morman asked Public Works Manager Schopp to contact Mohr and Kerr Engineering & Land Surveying to review the plans presented and report back to the Board.

XI. ADJOURNMENT @ 8:20 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 4-14-20