

**VILLAGE OF MACKINAW**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**REGULARLY SCHEDULED MEETING MINUTES**

**March 25, 2019**

**President Craig Friend called the meeting to order at 7:00 p.m.**  
**This was a regular meeting of the Village of Mackinaw.**

**I. PLEDGE OF ALLEGIANCE**

**II. ROLL CALL:**

**Present:** President Craig Friend, Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Jerry Peterson, and Mark Morman,

**Absent:** Trustee Josh Schmidgall

**Also Present:** Police Chief Jack Nieukirk, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Mark McGrath, and Treasurer Andrea Johnson

**III. CONSENT AGENDA:** The consent agenda consists of approving the March 11, 2019 regular meeting minutes, police department reports, public works department reports, non-recurring disbursements, and financial reports.

Trustee Elmore moved, seconded Trustee Peterson to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson

NAYS: 0

ABSENT: 1 – Trustee Schmidgall

There being five affirmative votes, the **motion carried.**

**IV. PUBLIC COMMENT:** none

**V. DEPARTMENT REPORTS:**

**POLICE REPORT:** Police Chief Jack Nieukirk reported on the activities of the police department. Nieukirk updated the Board that he is currently accepting applications for the clerical position and will begin interviews after April 5, 2019. Officer Reese is currently at full time officer training in southern Illinois.

**Subscribe to Tazewell County ETSB reporting system** – Chief Nieukirk would like the Board to consider subscribing to ETSB reporting system. It is system that will grant access to any records maintained by the County. It also grants the County access to all the department's records. Racial profiling that is mandated by the State will be done automatically with this system. It is a cost of \$5,300 per year for the reporting system.

Trustee Elmore moved, seconded by Trustee Haynes to authorize Chief Nieukirk to subscribe to Tazewell County ETSB reporting system at a cost of \$5,300 per year. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson

NAYS: 0

ABSENT: 1 – Trustee Schmidgall

There being five affirmative votes, the **motion carried.**

**Authorize hiring of 3<sup>rd</sup> full time officer** – Chief Nieukirk asked for the Board to hire an additional full time officer for the department. He presented spread sheets showing the trend on general fund revenue and told them that he knows he has spent extra on equipment recently but the department is up to date and the new equipment will not need to be replaced for an estimated 10 to 15 years. He feels that he is being conservative with the departments spending to prepare for the future. By adding an extra officer he will be able to schedule more 3<sup>rd</sup> shift hours which will add flexibility to the schedule and keep people from knowing when the officers are off duty.

Morman stated that if this were to happen then he did not see the need for the department to have part time officers. Nieukirk said that there would still be a need for part time officers because full time does not work seven days a week. Nieukirk does not want to waste man hours and overtime pay by being short staffed. Kamp understood the reasoning behind his request but would like to see if the school sales tax increase passes April 2, 2019. If it passes then the school has stated that they would like to work with the Village to hire a resource officer for the school. The question was asked to Nieukirk on whether residents would prefer a 3<sup>rd</sup> shift officer or a school resource officer. He felt that currently it would be 50/50 on that but he thinks a 3<sup>rd</sup> shift officer would be better for the Village. Kamp would like wait till after April 2, 2019 to see if the tax increase passes. If the tax increase does pass then he would like to contact Superintendent Michelle Jacobs and discuss if a resource officer will be requested by the school. The item was then tabled until after the April 2, 2019 election.

**Amend ordinance regarding police holiday pay** – This item was tabled.

**Amend ordinance regarding police overtime** – This item was tabled.

**2019-2020 fiscal year police budget** – This item was tabled.

**PUBLIC WORKS REPORT:** Public Works Manager Schopp reported on the activities of the department. Hydrant flushing is scheduled for the week of April 8, 2019.

**Sink hole** - Schopp updated the Board about a sink hole located in the alley behind 900 Brighton Ave. The cause of the hole was that Ameren trenched their line through the 12” storm pipe. Schopp has been in contact with Ameren and is seeing that they make this a priority and fix the issue. The alley has been blocked off to keep residents from driving through private property to get around the work site.

**Generator** - Schopp stated he is waiting to hear back from the ETSB (911 Board) to see if they are paying to have a generator installed at the water tower to assure that in the event of a power outage their communications antenna functions properly.

**Drainage project** - The drainage project in the alley between Fourth St. and Susan Ln. is currently being worked on. A larger storm drain basin was installed today and a load of rock will be added to the alley. The Board brought up that the engineer stated in a Board meeting that obstacles in the natural water way should be moved to help with the drainage. Rassi stated at that time that he was willing to put his shed on risers to allow water to run underneath and not block the natural water way. Now that the Village has added the larger basin and rock they would like to see Rassi do his part and either move the shed or place it on riser as stated previously.

**2019 Lease for Mowers** – Trustee Morman moved, seconded by Trustee Elmore for the Village to enter into a lease agreement with Cross Implement Inc. to lease equipment for the 2019 season and to authorize to the Village President sign the agreement on behalf of the Village. The lease agreement includes – two zero turn mowers at a cost of \$4,400 for the 2019 season. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson

NAYS: 0

ABSENT: 1 – Trustee Schmidgall

There being five affirmative votes, the **motion carried**.

**Backhoe lease agreement** - The Board reviewed a new lease agreement from Altorfer Inc. for a new Caterpillar 420F2 IT backhoe loader. Sale price is \$117,750 minus trade in value of current backhoe. Payment would be \$15,000 down plus monthly payments of \$544 for 36 months with a guaranteed buyback amount of \$70,000.

Trustee Peterson moved, seconded by Morman to authorize President Friend on behalf of the Village to sign and enter into a lease agreement with Altorfer Inc. for a Caterpillar 420F2 IT backhoe loader. Payment will be \$15,000 down, plus monthly payments of \$544 for 36 months. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson  
NAYS: 0  
ABSENT: 1 – Trustee Schmidgall  
There being five affirmative votes, the **motion carried.**

**TREASURER’S REPORT:**

**Non-Recurring Bills** - Trustee Elmore moved, seconded Trustee Peterson to approve the non-recurring bills. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson  
NAYS: 0  
ABSENT: 1 – Trustee Schmidgall  
There being five affirmative votes, the **motion carried.**

**VI. PRESIDENT’S REPORT:**

**Replacing HID lamps in decorative light poles in the downtown area with energy saving LED retrofit lamps** - President Friend was looking into replacing the HID lamps in the decorative light poles in the downtown area but was informed by Ameren today that the decorative pole are not included in their incentive program. However the wood poles in town may qualify for their current incentive program. The Board asked Public Works Manager Schopp to apply for the program and see if the Village is eligible for Ameren to install energy saving LED retrofit lamps to the current street lights in the Village.

**Approve placing 305 E. Franklin St. out for bid again and determine advertising of bid** – This item was tabled due to the capping of the utility lines taking longer than anticipated.

**VII. LOCAL LIQUOR CONTROL COMMISSIONER’S REPORT:** none

**VIII. TRUSTEES’ REPORT:**

**Employee health insurance including select broker, determine which plan to in enroll in, whether to go age rated or composite, deductible reimbursement policy for employees, employee contribution of premium, life & disability insurance policy, vision coverage, and dental coverage** - Trustee Elmore asked that the Board schedule a special meeting to allow time to discuss employee health insurance. The Board agreed to schedule a special meeting for March 28, 2019 at 6:30 p.m.

**102 E. Madison St. 3D drawing to assist with possibly adding a basketball court and sprinkler park to the empty lot** – This item was tabled.

**IX. ATTORNEY’S REPORT:** none

**X. NEW BUSINESS:** none

**XI. ADJOURNMENT @ 8:43 P.M.:** There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

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Lisa Spencer, Village Clerk/Collector  
Posted: 04/10/19