

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

December 10, 2018

Village President Craig Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL:

Present: Village President Craig Friend and Trustees Carolyn Elmore, Candy Haynes, Craig Kamp, Mark Morman, Jerry Peterson, and Josh Schmidgall

Absent: none

Also Present: Police Chief Jack Nieukirk, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Mark McGrath, Treasurer Andrea Johnson, Part time officer Drake Hart (with family) and Brent Rassi

III. CONSENT AGENDA: The consent agenda consists of approving the November 26, 2018 regular meeting minutes, police department report, public works department report, E.S.D.A. department report, and financial reports.

Trustee Peterson moved, seconded Trustee Haynes to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

IV. PUBLIC COMMENT:

Drainage project in alley between Fourth St. and Susan Ln. - Brent Rassi asked if a start date has been given for the drainage project in the alley between Fourth St. and Susan Ln. Public Works Manager Schopp will let Rassi know when he hears back from Miller & Son Construction with a start date.

V. DEPARTMENT REPORTS:

- a. POLICE REPORT:** Police Chief Jack Nieukirk reported on the activities of the police department including the October and November monthly reports with the number of calls from dispatch. Nieukirk listed ordinance violations that have been addressed by the department. Watch guard software has been installed in the vehicles and is working great.

Tablet for squad car – Nieukirk updated the Board that the sim cards in the tablet purchased for the squad car did not work. The company wasn't able to correct the issue. Nieukirk returned the tablet and purchase a different brand which is working fine. The new was tablet was actually less than the first one purchased.

Police Department lock purchase – Nieukirk presented a quote to the Board for a lock system that is networked. This would allow the more control with who has entry to the police station by use of the computer. This would result in not needing the doors rekeyed if a key is not returned when an officer resigns. The cost for the system is \$1769.51.

Trustee Elmore moved, seconded by Trustee Kamp to authorize Chief Nieukirk to purchase and install the lock system at a cost not to exceed \$1800. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried.**

Part Time Officer Drake Hart – Chief Nieukirk introduced to the Board the newly hired part time officer Drake Hart. Hart started the beginning of December and will begin ride along training with Chief Nieukirk on after Christmas. Hart introduced his family to the Board and thanked them for the opportunity to work for the Village of Mackinaw. It was the consensus of the Board that Hart’s starting hourly wage will be \$16.00 per hour and will receive a .50 increase after a training period determined by Chief Nieukirk.

- b. PUBLIC WORKS REPORT:** Public Works Manager Schopp reported on the activities of the department. The department is currently attending a course at Mug A Bug to receive 3 year pest control applicator’s licenses.

Purchase of a lime solution mix tank – Due to the current lime solution mix tank corroding, it is in need of replacement. A stainless steel 35 gallon mix tank will cost \$3,510.94.

Trustee Morman moved, seconded by Trustee Kamp to use funds from the water fund to purchase a new stainless steel lime solution mix tank at a cost of \$3,510.94. Public Works will install the tank. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried.**

c. TREASURER’S REPORT

Recurring and Non-Recurring Bills -- Trustee Peterson moved, seconded Trustee Haynes to approve the recurring and non-recurring bills. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried.**

VI. PRESIDENT’S REPORT:

Appraisal for the sale of real estate owned by the Village of Mackinaw 305 E Franklin St. parcel #13-13-17-166-002 – This item was tabled.

Kaspersky Renewal for security and anti-virus software – President Friend requested Board approval with regards to renewing the Kaspersky security and anti-virus software. 3 years for 20 users would be \$700.

Trustee Morman moved, seconded by Trustee Kamp to authorize the renewal of Kaspersky security and anti-virus software for 3 years at a cost of \$700. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried.**

Approve 2019 schedule of regular Village Board of Trustees meetings as stated in the Open Meetings Act - Trustee Morman moved, seconded by Trustee Kamp to approve the 2019 schedule of regular Village Board of Trustees meetings. Meetings are held on the second and fourth Mondays of every month at 7:00 p.m. at the Mackinaw Municipal Building located at 100 E Fast Ave. Mackinaw. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 0
 There being six affirmative votes, the **motion carried.**

VII. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT:

Ordinance #976 to amend liquor code with regards to lowering the age permitted to sell alcohol – The Board was informed of a request from Casey's to lower the age permitted to sell packaged alcohol. Local Liquor Control Commissioner Friend presented the Board with drafts of two ordinances to lower the age permitted to sell packaged alcohol. The first stated holders of a Class B retail liquor dealer's license may employ 20 year old persons to sell packaged alcohol. The second stated holders of a Class B retail liquor dealer's license may employ 18, 19, and 20 years old persons to sell packaged alcohol. The Local Liquor Control Commission is recommending the first ordinance draft to be adopted and added to the liquor code. After discussion the Board decided to consider the option to employ 20 year old persons to sell packaged alcohol.

Trustee Morman moved, seconded by Trustee Kamp to adopt ordinance #976 to provide amendments to chapter 113: Alcoholic beverage and liquor control relating to employees. Holders of a Class B retail liquor dealer's license may employ 20 year old persons to sell package alcoholic liquor to patrons if all the following conditions are met:

1. The primary duties of the 20 year older person are cash registers duties;
2. The sale of alcoholic liquor is incidental to the sale of fuel, for or other retail items patrons;
3. The licensed premise is, at all times under the control of either the licensee or an adult agent or employee of the licensee. To be in control of the premise, an adult possessing those responsibilities and duties normally associated with manager must be present on the premise.

On a roll call vote, the vote was:

AYES: 5 – Trustees Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 1 – Trustee Elmore
 ABSENT: 0
 There being five affirmative votes, the **motion carried.**

VIII. TRUSTEES' REPORT:

New Pavilion in Veterans Park – This item was tabled. The idea was to have a pavilion alongside of the building but it was discovered that the plans will need to be altered due to the service line to the building being in the area.

102 E. Madison St. 3D drawing to assist with possibly adding a basketball court and sprinkler park to the empty lot – This item was tabled.

IX. ATTORNEY'S REPORT:

Approve Wayne Litwiller Excavating Inc. proposal for demolition of 512 E. Madison St. – In the case against the property owner of 512 E Madison St. to determine the property dangerous and unsafe. The court determined that the structure is danger and unsafe and granted the Village permission to demolish. Attorney McGrath presented an estimate for home demolition at 512 E Madison St. from Wayne Litwiller Excavating, Inc. in the amount of \$13,500.00.

Trustee Schmidgall moved, seconded by Trustee Haynes to authorize Wayne Litwiller Excavating, Inc. to demolish the structure at 512 E Madison St. for the amount of \$13,500.00 Public Works Manger will contact Litwiller with regards to the roads during thaw season. On a roll call, the vote was:

AYES: 5 – Trustees Haynes, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 1 – Trustee Elmore
 ABSENT: 0
 There being five affirmative votes, the **motion carried.**

X. NEW BUSINESS: none

XI. ADJOURNMENT @ 8:02 P.M.: There being no further business to come before the Board Trustee Schmidgall moved, seconded by Trustee Haynes to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 01-15-19