

VILLAGE OF MACKINAW
VILLAGE BOARD
REGULARLY SCHEDULED MEETING MINUTES

November 8, 2021

Mayor Schmidgall called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL BY:

Present: Mayor Josh Schmidgall and Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, Jerry Peterson, and Tim Severt

Absent: none

Also Present: Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Pat McGrath, and Police Chief Mike Kemp

III. CONSENT AGENDA: The consent agenda consists of approving the October 25, 2021 regular meeting minutes, public works department report, EMA department report, police department report, non-recurring disbursements, account balance, and payroll report.

Trustee Peterson moved, seconded Trustee Elmore to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

IV. PUBLIC COMMENT: none

V. DEPARTMENT REPORTS:

PUBLIC WORKS MANAGER'S REPORT: Public Works Manager Mike Schopp reported on the activities of the department. The main repair on S. White St. is complete. The department is preparing the trucks with plows and salt to be ready for snow with winter. Christmas decorations will be put up this week, but the lights won't be on until after Thanksgiving. The IEPA did their water audit for the Village today. Miller & Sons is continuing to work on the sand filter project. Schopp met with Mohr & Kerr regarding the Main St project. They suggest not using MFT funds for the project due to the additional preservation studies that would be required if MFT funds are used. Schopp would like to meet with the finance committee and Collector Spencer to assist with determining the best way to use Village funds to pay for project. Schopp had Jim Cummings from Tri-County Planning Commission contacted about assisting with an application for a DECO rebuild Illinois Main Street and Downtown Capital Program grant. The deadline to apply for the grant is January 10, 2022. Schopp will continue to keep the Board updated on this project.

POLICE CHIEF'S REPORT: Police Chief Mike Kemp reviewed the police report with the board which included the number of incidents, ordinance violations, arrests, citations, reports, and open cases. Kemp has formal interview scheduled with 6 applicants and has hopes of having the position filled in December. Kemp is working on having the department registered to use OffenderWatch management tool to keep all updates for offenders online which provides an up to date channel to communicate between local jurisdictions.

Hire full time officer – This item was tabled.

CLERK'S REPORT:

ICRMT liability insurance annual policy renewal – Trustee Morman moved, seconded by Trustee Haynes to authorize Mayor Schmidgall to sign the acceptance form from ICRMT with the renewal amount of \$66,638.00 for a policy year beginning December 1, 2021. The policy covers property, general liability, sexual abuse, law enforcement liability, public officials liability, umbrella policy, auto, violent event response, workers compensation, and cyber liability. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

TREASURER'S REPORT:

Non-Recurring Bills - Trustee Haynes moved, seconded Trustee Elmore to approve the non-recurring bills. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

VI. MAYOR'S REPORT: none

VII. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT: none

VIII. TRUSTEES' REPORT:

Public Works to use department vehicles – Trustee Morman asked the Board's opinion on letting the designated on-call employee have use of a department vehicle. This would only be for department use and not personal use. It was the consensus of the Board to have the Village office prepare a department policy for the Board to review at the next meeting.

IX. ATTORNEY'S REPORT:

Heartland Fiber Optic franchise agreement – This item was tabled.

Resolution #21-05 authorizing the sale of vacant lot known as 512 E Madison St – Trustee Morman moved, seconded by Trustee Kamp to adopt resolution #21-05 authorizing the sale of a vacant lot owned by the Village of Mackinaw known as 512 E Madison St. PIN # 13-13-17-205-012. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

Contract for sale of real estate for the sale of 512 E Madison St – Trustee Kamp moved, seconded by Trustee Morman to authorize Mayor Schmidgall to sign a contract for the sale of real estate at 512 E Madison St. The contract states the seller as the Village of Mackinaw and the buyer as ALKAT Holdings, LLC. The purchase price is \$8,000 for the vacant lot located at 512 E Madison St. On a roll call, the vote was:

AYES: 7 – Mayor Schmidgall and Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Severt
NAYS: 0
ABSENT: 0

There being seven affirmative votes, the **motion carried.**

Update on establishment of a TIF district in the Village – Attorney McGrath gave an update to the Board regarding the establishing of a TIF district in the Village. McGrath stated that they are currently waiting on the completion of a land purchase so then the property can be annexed into the Village limits. Once this is complete it will take an estimate of 6 months to establish the TIF district.

X. NEW BUSINESS:

Billing of garbage service to residents – Clerk Spencer was asked to explain billing for garbage service. Spencer explained that the Village entered a contract with Area disposal for garbage service. Area disposal bills the Village monthly for 660 services (this is the number of residential houses that did not opt out of service prior entering the contract). This contract has an ending date of June 30, 2026. The Village bills for garbage services monthly on the water/sewer bills. Currently the cost for garbage service is \$18.61 per month. Totes for garbage were offered to residents as a courtesy at no additional cost. Village Code states garbage is to be collected in a manner to charges for water including but not limited to the imposition of late fees and penalties and the discontinuation of service. Services are billed unless the Village has discontinued water service.

XI. ADJOURNMENT @ 8:20 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 11/23/21