

**VILLAGE OF MACKINAW**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**REGULARLY SCHEDULED MEETING MINUTES**

**November 12, 2018**

**Village President Craig Friend called the meeting to order at 7:00 p.m.**  
**This was a regular meeting of the Village of Mackinaw.**

**I. PLEDGE OF ALLEGIANCE**

**II. ROLL CALL:**

**Present:** Village President Craig Friend and Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, Jerry Peterson, and Josh Schmidgall

**Absent:** none

**Also Present:** Police Chief Jack Nieu Kirk, Recording Secretary Amanda Schmidgall, Public Works Manager Mike Schopp, Attorney Patrick McGrath, Treasurer Andrea Johnson and Brent Rassi

**III. APPOINT AMANDA SCHMIDGALL AS RECORDING SECRETARY FOR**

**NOVEMBER 12, 2018 MEETING** – Trustee Haynes moved, seconded by Trustee Elmore to appoint Amanda Schmidgall as the recording secretary for the November 12, 2018 meeting. Vote was taken by all in favor all opposed. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried**.

**IV. CONSENT AGENDA:** The consent agenda consists of approving the October 22, 2018 regular meeting minutes, October 22, 2018 public works department reports, police department report, E.S.D.A. department report, recurring disbursements, and financial reports.

Trustee Peterson moved, seconded Trustee Kamp to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried**.

**V. PUBLIC COMMENT:**

Brent Rassi attended the meeting to find out an update on the drainage project, Public Works Manager Schopp explained to Mr. Rassi, that two more contractors have come back under the \$10,000.00 spending allowed. Miller and Son have been awarded the job and Schopp will be stress that the homeowner affected would like to see the project completed before spring to avoid any more flooding issues.

**VI. DEPARTMENT REPORTS:**

- a. **POLICE REPORT:** Police Chief Jack Nieu Kirk reported on the activities of the police department. At this time Chief Nieu Kirk does not have the report from Tazewell County Dispatch showing the amount of calls from the month of October. Chief Nieu Kirk relayed information to the board regarding the soft lockdown that occurred at Deer Creek-Mackinaw High School and Deer Creek Mackinaw Primary/Jr. High School on November 7, 2018. Chief Nieu Kirk would like to dispel rumors regarding the soft lockdown to the board. The school was placed on the soft lockdown due to vehicle burglaries that occurred in Deer Creek, IL during the burglary a weapon was removed from one of the vehicles. The police received credible information that a high school student(s) were involved in the burglary, to ensure that the weapon was not on either of the school properties the schools were locked down. It was determined that the weapon

was not on either of the school properties and the lockdown was lifted. Chief Nieukirk stated that at this time this investigation belongs solely to the Deer Creek Police Department.

Chief Nieukirk informed the board that before the meeting the department removed a large quantity of narcotics during an arrest. No other information will be given at this time due to this being an active investigation.

Trustee Morman asked why the Part Time Police Officers have been driving the Tahoe and not the Impala. Chief Nieukirk let the board know that the Impala is currently being repaired and should be back soon. Chief Nieukirk has been driving the Charger while the Impala is being worked on and when it comes back into service the Charger will be sent to be decaled. Chief Nieukirk will be working with Public Works Manager Schopp for some simpler repairs that need to be done on the Impala.

**1. Employee Health Insurance** – Chief Nieukirk spoke to the board regarding new full-time officer Brandon Reese. Nieukirk was under the impression that when Officer Reese was hired and given standard benefits that would include family insurance. Officer Reese learned last week that family insurance had not been offered and called Nieukirk regarding this matter. The question posed to the Village President and Board of Trustees is where is it stated that new full time hires do not receive family health insurance? During negotiations with Officer Reese, Nieukirk had contacted Village Clerk Lisa Spencer asking for health insurance costs, Spencer provided all numbers asked for which included single costs and family costs at the request of Nieukirk. Trustee Peterson states that family insurance has not been offered to a new full time employee since 2009, when Mike Haney was hired at single health benefits. Trustee Peterson states that an employee can pay out of pocket if they wish to add family to their insurance, but the Village will only cover the cost of the single employee. Trustee Morman asks if it was explained to Nieukirk at the time of his hire that he would only be receiving single health insurance and that family would not be offered. Nieukirk stated that he was told at the time he would only have single but if his situation changed and he needed family health coverage he would need to contact Clerk Spencer to have this changed. President Friend said he spoke with Clerk Spencer regarding why both sets of numbers were given, Spencer stated that she wasn't sure if these numbers were being used in negotiation for the hiring of Officer Reese so when asked for family rates she complied with the information that was given to her regarding ages so that correct rates could be looked up. Trustee Morman asked when renewal rates of the employee health insurance would be made available to the board. Trustee Elmore and Haynes said that the numbers should be received by late February early March and a decision has to be made by the end of March to avoid a lapse in the health insurance which renews on April 1<sup>st</sup>. Nieukirk asks why only two full time employees currently carry family coverage and the rest of the full time employees were only offered single coverage. Attorney Patrick McGrath states that in 2009 due to the rising costs of health insurance and taxes being capped it was a decision from that point forward to only offer single health insurance. Trustee Morman asked Nieukirk if there was anything in the employee handbook or code that states what new hires will receive, Nieukirk answered that he had found the section in the code book but it was not spelled out and there was nothing in the employee handbook. Attorney McGrath recommends to offer a pay raise of \$2.70 per hour that would compensate the additional expense of Officer Reese signing up for family health insurance. Trustee Schmidgall moved, seconded Trustee Elmore to approve a \$2.70 per hour raise for Officer Reese, to cover the additional family portion minus the employee contribution of 30%. Raise of \$2.70 per hour is to be retroactive to date of full time hiring of Officer Reese. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried**.

Brent Rassi left meeting at 7:35 pm

Chief Nieukirk left meeting at 8:09 pm

- b. PUBLIC WORKS REPORT:** Public Works Manager Schopp reported that the water loss was up due to flushing hydrants. Trees that have fallen in Westwood Park have been

cleaned up due to the loan of equipment from Minier, IL of a saw that was large enough to cut through the trunk of the tree. Trees have been replaced 4 trees in Veterans Park and 1 in front of Henderson Weir. Public Works Manager Schopp spoke to the board regarding his willingness to help check into health insurance costs and work with whomever the board chose. Schopp feels that employees who use the health insurance should be involved with the selection process. Board Member Peterson agrees that since employees pay a portion of the family insurance offered, employees should be involved in the selection process.

**1. Drainage Project in Alley between Fourth St and Susan Ln** – Public Works Manager Schopp addressed this issue during public comment with Brent Rassi. Miller and Sons have been awarded this project coming in at \$8,250.00. No motion is needed to accept this bid as a motion to not exceed \$10,000.00 was passed on October 8, 2018.

**2. Front Door at the Community Center** – Looking into some other options tabled until next regularly scheduled meeting.

#### c. TREASURER'S REPORT

**1. Non-Recurring Bills --** Trustee Peterson moved, seconded Trustee Kamp to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

#### VII. PRESIDENT'S REPORT:

**1. 2019 Aerial Photography Partnership** – President Friend addressed the board regarding an email he received from Tazewell County regarding the potential to partner with Tazewell County and surround communities for a new 2019 Aerial Photography Flight. The cost of this partnership would be approximately \$1,800.00 and could be paid over a 3 year period. Upon discussion with the board and Public Works Manager Schopp it was agreed that at this time the Village will not be joining into the partnership with Tazewell County and surrounding communities.

**2. Ordinance #974 Amending the Policy Prohibiting Sexual Harassment** – Trustee Kamp moved, seconded by Trustee Schmidgall to adopt Ordinance #974 to provide amendments regarding the policy prohibiting sexual harassment. The ordinance amendments are due to Public Act 100-1066 extending the time periods to report sexual harassment from 180 days to 300 days. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

**3. 2019 ICRMT Liability, Workers Compensation, and Cyber Insurance Renewal** – Treasurer Johnson explained that the insurance renewal will have a higher coverage, and a lower cost. President Friend asked the board to accept the proposal as submitted. Trustee Elmore moved, seconded by Trustee Haynes to accept the insurance renewal as quoted. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

**VIII. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT:** none**IX. TRUSTEES' REPORT:**

**1. Authorization to Begin Process to Sell Old Water Tower Lot Located at 305 E Franklin St (parcel #13-13-17-116-002)** – Trustee Schmidgall would like to begin the process of authorizing the sale of the property located 305 E Franklin St. Attorney Patrick McGrath states that there are two ways to start this process, you can either make a resolution or get an appraisal of the property. Upon discussion the board made the decision to authorize President Craig Friend to schedule an appraisal with Glassey and Glassey Appraisal Company. Attorney Patrick McGrath states that there is not a need to vote as this would fall under President Friends spending limit.

**2. New Pavilion in Veterans Park** – Trustee Schmidgall presented the board with a quote from Wagenbach Builders in regards to a new pavilion in Veterans Park. Trustee Schmidgall is currently working on this project and gave this information to keep the board updated on his progress.

**3. Employee Health Insurance** – This was discussed during the Police report no need for further discussion.

**X. ATTORNEY'S REPORT:** none**XI. EXECUTIVE SESSION:**

**1. Employee Health Insurance** – The board did not feel the need to enter into executive session for this matter.

**XII. NEW BUSINESS:**

**1.** Trustee Morman asked President Friend if he had been able to speak with Representative Keith Sommers regarding lowering the speed limit in Village limits on Illinois Route 9. President Friend states he will be speaking with Representative Sommers in the near future regarding this matter. He would also like to speak to Michelle Jacobs the school superintendent regarding this.

**2.** Trustee Morman would like to have a 3D drawing of the empty lots located at 102 E Madison St and E Madison St. Trustee Morman asked the board if they had any ideas what the cost would be to have a 3D drawing done and having a basketball court and sprinkler park added to the empty lots. Recommendations were to contact the high school to see if anyone would be interested in this project in the drafting classes or possibly see if anyone at Heartland Community College or Illinois Central College drafting classes were in need of a project for their class. Trustee Morman will be making contact with the high school and then possibly the colleges regarding this.

**3.** Trustee Morman states that there are many properties around the village that are in disrepair. He asked how these issues can be solved. Attorney Patrick McGrath states that the police department should be contacted regarding these to see if they fall in any ordinance violations first. It is also possible that these properties may fall into the dangerous buildings category.

**XIII. ADJOURNMENT @ 8:48 P.M.:** There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. **motion carried.**

I, Amanda Schmidgall, Administrative Assistant of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in the custody of Lisa Spencer, Village Clerk.

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Amanda Schmidgall, Recording Secretary  
Posted: 11/27/18