

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

October 26, 2020

President Craig Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL BY:

Present: President Craig Friend, Trustees Carolyn Elmore, Kraig Kamp, Jerry Peterson, Mark Morman, and Josh Schmidgall

Absent: Trustees Candy Haynes

Also Present: Police Chief Brandon Reese, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Mark McGrath, Brad Venzon, and Kevin Sauder

III. CONSENT AGENDA: The consent agenda consists of approving the October 12 , 2020 regular meeting minutes, public works department report, police department report, non-recurring disbursements, account balance, and payroll report.

Trustee Peterson moved, seconded Trustee Schmidgall to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Haynes

There being five affirmative votes, the **motion carried.**

IV. PUBLIC COMMENT:

Request from Charles Lowery to annex old Ford garage property (off of Orchard St. behind Dollar General) into the Village limits - The Board discussed a request received by Charles Lowery to annex the old Ford garage property located behind Dollar General. There were a few questions regarding lot lines and water/sewer service. McGrath stated that there must be a survey done to annex but this could be one that was done previously. The Board asked about costs regarding an annexation. McGrath stated that all costs can be addressed in an annexation agreement. It was advised to have Charles Lowery contact McGrath Law Office to answer some questions before proceeding with an annexation agreement.

Public Survey - The Board reviewed the draft of a public survey prepared on behalf of Village Board by New Castle Bible Church with questions about Mackinaw and what are the needs and thoughts of our residents. The survey will be sent out with the November water bills and the Board will then review the answers.

V. DEPARTMENT REPORTS:

POLICE CHIEF'S REPORT: Police Chief Brandon Reese reported on the activities of the police department. Reese stated that October is crime prevention month. He has working with SRO Winder to engage with the students and get their feedback. Reese visited classrooms and had lunch with the kindergarten class at the primary school today. Chief Reese has been taking an on line course and it was discussed on how putting a survey on Facebook and the website could help with community feedback regarding the department. He stated that he will begin working on a survey.

PUBLIC WORKS MANAGER'S REPORT: Public Works Manager Mike Schopp reported on the actives of the department. Schopp stated that he heard back from the EPA regarding if Mackinaw was on a no expansion list for the sewer system. He was pleased to report that Mackinaw is currently not on an a no expansion list and could allow small additions to its sewer system. Currently our numbers are marginal for being on a list but he knows the issue with a pipe causing the higher than normal reads. He will be addressing the issue and have placed on the agenda when he's ready. Yard waste pickups will continue as long as weather is permitting. The camera project for Westwood Park and the recycling bins is nearly complete and will be able to start monitoring. The zip track installation at Westwood Park is almost ready to open to the public. Schopp stated that Nate Judy and Brian Lange will be going to Springfield on November 3, 2020 to take the sewer license exam. Trustee Kamp asked that the outline of the out lot along

the back side of Eastwood Park subdivision be marked so the residents can tell the difference between public green space and homeowners back yards.

Purchase Hach SL 1000 Parallel Analyzer for water testing – Trustee Elmore moved, seconded by Trustee Morman to authorize the purchase of a Hach SL1000 portable parallel analyzer kit for water testing at a cost of \$4,231.00 from USA Bluebook. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 1 – Trustee Haynes
 There being five affirmative votes, the **motion carried.**

TREASURER’S REPORT:

Non-Recurring Bills - Trustee Elmore moved, seconded Trustee Morman to approve the non-recurring bills. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 1 – Trustee Haynes
 There being five affirmative votes, the **motion carried.**

Annual Treasurer’s Report - Trustee Morman moved, seconded by Trustee Schmidgall to approve the fiscal year 2020 annual Treasurer’s report. The report is available for public review at Village hall and on the website. The report will be filed with the County Clerk’s office. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Kamp, Morman, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 1 – Trustee Haynes
 There being five affirmative votes, the **motion carried.**

VI. PRESIDENT’S REPORT:

Election Day November 3, 2020 court order - An Illinois circuit court issued a ruling in the case brought by the Illinois Municipal League against the State of Illinois to challenge the recent statute making November 3, 2020 a state holiday and requiring local government offices to close. The ruling states that the statutory amendment requiring closing does not apply to local governments. The IML interprets the ruling to provide each of its municipalities the independent discretion to determine if their offices should or should not be closed on Election Day. It was the consensus of the Board to keep hours of operation as is and remain open.

VII. LOCAL LIQUOR CONTROL COMMISSIONER’S REPORT:

Curb side pick-up service for alcohol purchase - This item was tabled until Attorney Pat McGrath can be present.

Create new liquor class for grocery stores - This item was tabled until Attorney Pat McGrath can be present.

VIII. TRUSTEES’ REPORT:

Extend walking trail along Fast Ave to Heritage Lake subdivision – Trustee Kamp updated the Board that the ITEP grant through IDOT was too long to complete by the deadline. The Village’s engineer stated that this grant typically is release annually and suggested that the Village contact Tri County to complete the grant due to the amount of details in the application.

Request to install speed hump on Brendalyn Dr. – Trustee Schmidgall asked that this item be removed.

No parking on eastside of Juliana St. along the curve – Trustee Schmidgall asked that this item be removed.

Part- time position that was to be reviewed at a later time in the 2020 wage increases –

Trustee Morman reminded the Board that Brad Venzon's part time position as office assistant at the police station was tabled during wage increases. Venzon was hired by the former police chief as a temporary position to assist with getting the department up to date on their on-line reporting. Now that the reporting is up to date, Trustee Morman would like the Board to determine if there is still a need for the position in the department. Chief Reese stated that Venzon has been an asset to the office and has begun doing some of the police department's FOIA requests. He also explained that mandated on line reporting will be changing as of January and will require much more time to submit all the details for each report. Trustee Schmidgall stated that he would have liked to see the Chief be more proactive and come to the Board on why he would like position to continue. The Board asked if Reese could do his job without Venzon. He said yes he could but it would make it that all of his hours would go to administration and would have no time for the public and patrolling. It was the consensus of the Board to extend the part time position of office assistant at the police station but would like the position to be reviewed annually to determine if it is necessary. The Board asked Chief Reese to add to his Board report a description of what Venzon works on during the week to give them more an idea of his position and duties.

IX. ATTORNEY'S REPORT:

Development of East Fast Ave subdivision – This item was tabled until Attorney Pat McGrath can be present.

X. NEW BUSINESS:

Question regarding attorney's invoice – Treasurer Johnson presented a question to Attorney McGrath regarding a charge to inform the Village of the Local Cure program. She stated that the Village was already registered for the program and wondered on the charge when their assistance was not requested. McGrath explained that the process has always been that they notify their clients when there are programs and/or funds available to ensure they do not missed out. He stated if the Board wants him to stop informing them of items like this he can but reminded them that it was because of him that the Village pursued and set up business districts to collect funds that can be used for infrastructure improvements within the districts. He stated it was also his idea to purchase through the Local Cure program a led sign to inform residents of Covid issues along with removing the wall at the community center to allow for more social distancing. The Board replied to him that they are fine with leaving the process of notifying the Board as is.

Remove dividing wall and stub wall at community center – The Board asked that this item be placed on the next agenda.

XI. ADJOURNMENT @ 8:23 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Schmidgall to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 11/10/20