

**VILLAGE OF MACKINAW**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**REGULARLY SCHEDULED MEETING MINUTES**

**October 12, 2020**

**President Craig Friend called the meeting to order at 7:00 p.m.**  
**This was a regular meeting of the Village of Mackinaw.**

**I. PLEDGE OF ALLEGIANCE**

**II. ROLL CALL BY:**

**Present:** President Craig Friend, Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Jerry Peterson

**Absent:** Trustees Mark Morman and Josh Schmidgall

**Also Present:** Police Chief Brandon Reese, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Pat McGrath, and Matt Miller

**III. CONSENT AGENDA:** The consent agenda consists of approving the September 28 , 2020 regular meeting minutes, EMA department report, public works department report, police department report, non-recurring disbursements, account balance, and payroll report.

Trustee Haynes moved, seconded Trustee Peterson to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Haynes, Kamp, and Peterson

NAYS: 0

ABSENT: 2 – Trustees Morman and Schmidgall

There being four affirmative votes, the **motion carried.**

**IV. PUBLIC COMMENT:**

**V. DEPARTMENT REPORTS:**

**POLICE CHIEF'S REPORT:** Police Chief Brandon Reese reported on the activities of the police department. Chief Reese informed the Board at the number of open/active cases listed on his report has decreased from 11 to 3. Reese updated the Board that there have been no applicants for the part time officer position. He requested that the Board allow training incentives to not only be available to full time officers but also to part time officers. He feels that this may bring in more applicants. The Board did not have any comments regarding his request.

**PUBLIC WORKS MANAGER'S REPORT:** Public Works Manager Mike Schopp reported on the actives of the department. Schopp stated that the department is currently flushing hydrants in the Village and Heritage Lake. He has been using the auto flusher at the back side of Heritage Lake to help with residuals for water testing. This has contributed to a higher water loss for the month. The department will finish installation of a zip track at the playground in Westwood Park. The Kenworth and plow were taken to Koenig for repairs to the plow and tailgate. The internet cable has been installed to the Westwood bathrooms for the installation of cameras. Schopp enlightened the Board the Village will be hosting a class presented by IL Rural Water regarding upcoming testing mandates and the equipment needed for this testing. Costs for the equipment could run from \$6,000 - \$10,000. He will update the Board when he knows more.

**Alley along 300 W. Franklin** – Previously the home owner stated that this was a private drive and not an alley according to a survey he had done. To eliminate any further questions the Board had Public Works Manager Schopp have the area surveyed to determine whether the area is truly an alley. The survey came back and the homeowner was right that the area currently being used as an alley is his property. The true alley then falls next to it, therefore placing a hydrant and a utility pole directly in the middle of the true alley. The Board will now need to determine whether to close the north part of the alley to the public or move the hydrant and utility pole. Schopp asked that the Board go by and review the area. The matter will be placed on the next agenda.

**CLERK'S REPORT:****Intergovernmental agreement with Tazewell County for 2021 animal & rabies control -**

Trustee Elmore moved, seconded by Trustee Haynes to authorize President Friend to enter into an intergovernmental agreement with Tazewell County for animal & rabies control for 2021. The rate increased by 2% which will make the cost \$142.29 per month. This is the first increase for animal control services since 2014. On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Haynes, Kamp, and Peterson

NAYS: 0

ABSENT: 2 – Trustees Morman and Schmidgall

There being four affirmative votes, the **motion carried.**

**Grant awarded to the Village from Trees Forever from their Recover, Replant, & Restore program -**

Clerk Spencer was pleased to announce that the Village received a grant from Trees Forever in the amount of \$472.94 for trees to plant at Westwood Park and Brock Lake. The grant is from their Recover, Replant, and Restore program. The Village will be planting 4 trees at Westwood Park and 4 trees at Brock Lake on October 24, 2020. This is a matching grant so all volunteer hours and eligible expenditures will be keep track of and submitted for the grant to be released.

**TREASURER'S REPORT:**

**Non-Recurring Bills -** Trustee Peterson moved, seconded Trustee Kamp to approve the non-recurring bills. On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Haynes, Kamp, and Peterson

NAYS: 0

ABSENT: 2 – Trustees Morman and Schmidgall

There being four affirmative votes, the **motion carried.**

**Investment Report** – Trustee Elmore moved, seconded by Trustee Haynes to approve the investment report showing the Village's investments and year to date interest earned on the accounts. On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Haynes, Kamp, and Peterson

NAYS: 0

ABSENT: 2 – Trustees Morman and Schmidgall

There being four affirmative votes, the **motion carried.**

**VI. PRESIDENT'S REPORT:** none**VII. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT:**

**Curb side pick-up service for alcohol purchase -** This item was tabled.

**Create new liquor class for grocery stores -** This item was tabled.

**VIII. TRUSTEES' REPORT:**

**Trees along the intersection of Leopold St. and Fast Ave. –** Trustee Kamp brought attention to the Public Works Manager that with weeds and trees it is sometimes difficult to see clearly at the intersection of Leopold St. and Fast Ave. Public Works Manger Schopp stated that he will look and see if the area can be cleared back some to correct the issue.

**Extend walking trail along Fast Ave to Heritage Lake subdivision –** Trustee Kamp began the discussion that he has spoken with Tim Weir regarding Heritage Lake request for assistance with extending the walking trail along Heritage Lake side of the road. Kamp stated that they working on applying for a grant which requires engineering plans of the project. Heritage Lake is asking for the Village to cover the engineering cost associated with the walking trail. Attorney McGrath brought the question to the Board on what type of engineering plans are required for the application and if the engineer needs to be one from Tazewell County due to the property being a Tazewell County right of way. Kamp will contact Tim Weir and find out more details of the grant application.

**Request to install speed hump on Brendalyn Dr.** – Public Works Manager Schopp and Trustee Peterson brought another option for reducing the speeding on Brendalyn Dr. They are preparing a quote for the Board to review of a portable radar sign that can be attached to a pole and uses rechargeable batteries. The item has proven effective for other communities. This will be placed on the next agenda.

**No parking on eastside of Juliana St. along the curve** – This item was tabled.

**Employees that were to be reviewed at a later time in the 2020 wage increases** – This item was tabled.

**IX. ATTORNEY’S REPORT:**

**Development of East Fast Ave subdivision** – Attorney McGrath informed the Board of items to considered when determining a time line for payback of a development investment. The Board asked him to prepare a spreadsheet for them to review before possibly entering into a development agreement with Tim Weir and Chad Hovey for a new subdivision along E. Fast Ave.

**X. NEW BUSINESS:**

**XI. ADJOURNMENT @ 8:02 P.M.:** There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

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Lisa Spencer, Village Clerk/Collector  
Posted: 10/27/20