

**VILLAGE OF MACKINAW**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**REGULARLY SCHEDULED MEETING MINUTES**

**January 22, 2018**

**Village President Craig Friend called the meeting to order at 7:00 p.m.**  
**This was a regular meeting of the Village of Mackinaw.**

**I. PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

**Present:** Village President Craig Friend and Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, and Josh Schmidgall

**Absent:** Trustee Jerry Peterson

**Also Present:** Public Safety Director Bob Davies, Police Chief Jack Nieu Kirk, Clerk/Collector Lisa Spencer, Treasurer Scott Eidenmiller, Chase Connor, and Attorney Mark McGrath

**II. CONSENT AGENDA:** The consent agenda consists of approving the January 8, 2018 regular meeting minutes, public works department reports, recurring disbursements and Treasurer's financial reports.

Trustee Haynes moved, seconded Trustee Morman to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman and Schmidgall  
NAYS: 0  
ABSENT: 1 – Trustee Peterson  
There being five affirmative votes, the **motion carried.**

**III. PUBLIC COMMENT:** none

**IV. DEPARTMENT REPORTS:**

- a. POLICE REPORT:** Public Safety Director Bob Davies and Police Chief Jack Nieu Kirk reported on the activities of the police department. Davies and Nieu Kirk are coordinating a public safety meeting to invite the community to the community center on March 1, 2018 at 9:30 a.m. The purpose of the meeting is to allow the community the opportunity to voice any concerns or make suggestions on how the department can further assist our community. A flyer advertising the event will be mailed out with the water bills.

**Part time officer -** Public Safety Director introduced part time officer Chase Connor. He was hired January 11, 2018. Connor's starting hourly rate is \$16.00 with an .50 increase after his probationary period.

**Notice of Resignation of Charles Frost** – Davies updated the Board that officer Charles Frost has accepted a full time position with another police department and has submitted his registration.

- b. E.S.D.A. COORDINATOR'S REPORT:** E.S.D.A. Coordinator Davies reported on the activities of the department.

- c. PUBLIC WORKS REPORT:** Public Works Manager Mike Schopp reported on the activities of the public works department.

**Trees in Veterans Park** – Schopp received two quotes for removing four ash trees with Emerald Ash Borer and one sugar maple from Veterans Park and in from on Henderson Weir agency. King Tree Service quoted \$4060.00 and Durdle & Son Landscape and Tree Service quoted \$6125.00.

Trustee Elmore moved, seconded by Trustee Schmidgall to authorize Public Works Manager Schopp to have King Tree Service remove four ash trees and one sugar maple in Veterans Park and in front of Henderson Weir agency for a cost of \$4060.00. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Peterson

There being five affirmative votes, the **motion carried.**

**Second St. empty lot and road along sewer lagoons and Westwood Park** - Schopp updated the Board that he has spoken with US Conveyor regarding their expansion plans. US Conveyor's plan is to have the employees use the RT 9 access to the additional building. Schopp stated that he would like the Board to wait and see how the road is used after the US Conveyor expansion is complete before addressing improvements to the existing road.

**d. TREASURER'S REPORT:**

**Non-recurring disbursements** – Trustee Elmore moved, seconded by Trustee Haynes to approve the non-recurring disbursements. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Peterson

There being five affirmative votes, the **motion carried.**

**2018 water/sewer rates** – Trustee Schmidgall moved, seconded by Trustee Kamp to freeze the 2018 water/sewer and not proceed with the annual 3% increase as stated in the Village Code book. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Peterson

There being five affirmative votes, the **motion carried.**

**V. PRESIDENT'S REPORT**

**102 & 104 Madison St.** – President Friend has received two emails from realtors asking the Village's plans for this area. He replied that the building is being demolished and that the Board would like to see it developed. He has not received any further responses.

**Marco regarding copy machine** - President Friend informed the Board that Marco submitted a proposal to upgrade the office copy machine and reduce the monthly cost by using the National Joint Power Alliance contract pricing for government agencies. The saving is estimated to be \$70 per month.

Trustee Elmore moved, seconded by Trustee Morman to accept the proposal from Marco to upgrade the office copier to a Konica Bizhub 308 B&W MFP W/2G memory and reduce their monthly lease and maintenance fees to the Village. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Peterson

There being five affirmative votes, the **motion carried.**

**VI. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT: none**

**VII. TRUSTEES' REPORT:**

**Haynes on Main LLC hardship assistance** - Trustee Schmidgall spoke with Patrick and Carol Haynes after the fire that occurred at Haynes on Main on January 8, 2018. Haynes requested assistance for their employees that are currently not receiving tips and gratuities while the establishment is closed for repairs. The consensus of the Board was to prepare a

grant agreement to assist them and reimburse the business district tax that was paid to the Village by their customers in 2017.

Trustee Morman moved, seconded by Trustee Schmidgall to authorize President Friend to sign a grant agreement with Haynes on Main LLC to reimburse \$4802.00 which is the business district tax paid to the Village in 2017 by their customers. The purpose of the grant is help pay for materials that are used to repair the existing building. 65 ICLS 5/11-74.3-3 authorizes Village to use business district funds for the repair of the existing building. The grant is being given only for material costs. Haynes of Main LLC will then use its own funds, to reimburse their employees' tips and gratuity what they would have received had the establishment remained open. It is understood that this is a one-time emergency grant that is being made due to the unique circumstances. Payment shall be made to Haynes on Main LLC after proof of compliance of the requirements set forth in the grant agreement.

On a roll call, the vote was:

AYES: 4 – Trustees Elmore, Kamp, Morman and Schmidgall  
 NAYS: 0  
 PRESENT: 1 – Trustee Haynes  
 ABSENT: 1 – Trustee Peterson  
 There being four affirmative votes, the **motion carried**.

**Create a list of ways the Village can assist local businesses** –Trustee Schmidgall would like the Board to consider ways that the Village can assist when a catastrophic event happens to a local business. Schmidgall thinks it would be beneficial to have something to work from with if an event like this happens.

**Job Codes** – Trustee Morman had previously requested job codes for the office to assist the Board with department reviews. The Board reviewed the sample list and time sheet submitted by the Clerk. It was the consensus of the Board that the office starts using the new time sheets with the additional job codes.

**Zoning Board recommendation to the Village Board regarding lean-to structures within the Village limits** – This item was tabled.

**Brock Lake improvements** - The Board had previously discussed working with the Mackinaw Township on funding to construct a new bathroom facility at Brock Lake. President Friend requested that a committee be formed existing for a couple from each Board to work together and make a recommendation on how to proceed with funding and labor for this project. Schmidgall will go to the Recreation Board and discuss the matter.

**VIII. ATTORNEY'S REPORT:** none

**IX. NEW BUSINESS:** none

**X. ADJOURNMENT @ 8:37 P.M.:** There being no further business to come before the Board Trustee Haynes moved, seconded by Trustee Schmidgall to adjourn. **motion carried**.

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

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Lisa Spencer, Village Clerk/Collector  
 Posted: 2/14/18