

**VILLAGE OF MACKINAW**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**REGULARLY SCHEDULED MEETING MINUTES**

**January 11, 2021**

**President Friend called the meeting to order at 7:00 p.m.**  
**This was a regular meeting of the Village of Mackinaw.**

**I. PLEDGE OF ALLEGIANCE**

**II. ROLL CALL BY:**

**Present:** President Craig Friend and Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Jerry Peterson, Mark Morman, and Josh Schmidgall

**Absent:** none

**Also Present:** Police Chief Brandon Reese, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Treasurer Andrea Johnson, Attorney Pat McGrath, EMA Coordinator Bob Davies, Brett Zehr, Eric Shangraw, and Tim Weir

**III. CONSENT AGENDA:** The consent agenda consists of approving the December 14, 2020 regular meeting minutes, public works department report, police department report, EMA department report, non-recurring disbursements, account balance, and payroll report.

Trustee Peterson moved, seconded Trustee Haynes to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

**IV. PUBLIC COMMENT:**

**Brett Zehr regarding economic development loan** – Brett Zehr came before the Board to announce that he has paid off the low interest rate economic development loan issue to the Mackinaw IGA after the fire to assist with the rebuilding of the new store. Zehr thanked the Board for being able to offer this type of low interest loan.

**Eric Shangraw from Area Disposal Services Inc.** – Eric Shangraw came to introduce himself and inform the Board that Area Disposal Services, Inc. purchased Ben E. Neville Trucking. Area hopes to hold on their subscription customers by offering the same service that Neville's did. Shangraw reviewed with the Board that if there is an interest for curb side recycling that Area could do a short term contract with the Village for \$2700 per month to pick up once a month at the curb for Village residence only. This would be instead of having the recycling bins which are located behind Casey's. The Board informed him that the bins are used by the Township also and that the Township assists with the cost associated with the service. Shangraw stated that he could prepare a recycling proposal for service but was told that Heritage Lake is not part of the Village so no negotiations could be included regarding that subdivision. Heritage Lake is part of the Mackinaw Township. Shangraw told the Board that he would follow up with Heritage Lake and the Township with a service proposal.

**V. DEPARTMENT REPORTS:**

**POLICE CHIEF'S REPORT:** Police Chief Brandon Reese reported on the activities of the police department. Reese stated that a personal donation for parts and installation was made to repair the trunk on the Dodge Charger. The donation in full was estimated to be near \$1200. It was brought up that the Impala has been being used by the SRO during school. The Board made it clear that during the first year the car was not to be at the school. Reese stated that he has allowed car to be used by the SRO but that it has not been idling while parked. He stated that the school has sent the SRO to do wellness checks on remote learners and to transport students home due to disciplinary reasons. The trustees asked Attorney McGrath if there is more of a liability transporting students. McGrath stated that under any circumstance there are liabilities with a police department but felt that this would be no more than normally be covered by insurance. The Board informed Chief Reese that they do not want transports being done during the current contract. If this something that the school is in need of it can be addressed in the annual contract but it is not an obligation of the Village under the current contract.

**Pay and compensations for officers** – This item was tabled due to Chief Reese being dispatched to emergency call.

**PUBLIC WORKS MANAGER’S REPORT:** Public Works Manager Mike Schopp reported on the actives of the department. The water main repair at Fifth St. and Main St. is complete. The department has had two confirmed cases of Covid which have made the department short staffed. Schopp stated that they will continue to pick up storm damage due to the ice storm that broke many limbs and trees around the village. Schopp hired a part time person to help the department with labor and plowing.

**Well #7 repairs** – Public Works Manager Mike Schopp updated the Board that well #7 tripped out on December 18, 2020 and had to be pulled. The inspection showed that motor and 231 feet of pipe would need to be replaced in the amount of \$18,700. Schopp contacted his committee to have the emergency expense approved as per the Village’s spending policy. Schopp is now asking for an official motion to approve the expense.

Trustee Elmore moved, seconded by Trustee Schmidgall to authorize the expense of \$18,700 to replace the motor and 231 feet of galvanized pipe to repair well #7. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

**Drilling of third well** - This item was tabled.

**EMA COORDINATOR’S REPORT:** EMA Coordinator Bob Davies gave an update regarding current Covid cases for our area. Davies did wellness checks at Wolfway apartments during an extended power outage due to weather. He stated that he is continuing to attend conference meetings with the Tazewell County health department regarding Covid. Davies will be preparing another round of Covid essential bags for specific residents that the department works with. These residents have been very appreciative to receive Covid supplies.

#### **TREASURER’S REPORT:**

**Non-Recurring Bills** - Trustee Elmore moved, seconded Trustee Morman to approve the non-recurring bills. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

**Investment Report** - Trustee Peterson moved, seconded by Trustee Morman to approve the investment report showing the Village’s investments and year to date interest earned on the accounts. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

**Garbage service for village residents** – Treasurer Johnson updated the Board that a representative from Republic Waste Management will be attending the January 25, 2021 board meeting regarding offering service to village residents. The Board discussed if the best interest of the village would be to place the contract out for bid. Trustee Schmidgall placed Treasurer Johnson in charge of this issue which would include preparing a RFP which would be reviewed by Attorney McGrath prior being released to applicants. Johnson will keep the Board informed on this process.

#### **VI. PRESIDENT’S REPORT:**

**Generator for community center** - President Friend suggest that the Board look into installing a generator at the community center to serve as a warming center during power outages. There was also discussion that the EMA office is in the building and could assist with keeping equipment powered during outages. Trustee Morman stated that it couldn’t hurt to get a quote. President Friend will receive a quote and bring the issue back to the Board.

**VII. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT:** Local Liquor Control Commissioner Friend stated that the Governor may be placing areas of IL back to Tier 2. He will send the email he received regarding the guidelines of Tier 2 to the Village Clerk for her to forward to the Board.

**VIII. TRUSTEES' REPORT:** none

**IX. ATTORNEY'S REPORT:**

**East Fast Ave subdivision development agreement -** The Board reviewed the summary of proposed agreement submitted by Pat McGrath. The summary included the process of annexing the subdivision and items to be included in a developer reimbursement agreement between the Village and Tim Weir & Chad Hovey. The Board agreed to the reimbursement amount of \$17,898.79 per lot that is developed on. The funds for reimbursement will be made between general fund and water fund. The annexation will likely road ROW between the new subdivision and Eastwood Prairie subdivision into the Village's responsibility since both sides of the road will be annexed. Before an annexation ordinance and pre-annexation agreement can be authorized a public hearing will need to take place. Trustee Elmore wanted to say that she not against this project but only had so many questions regarding the costs because she felt it is a big commitment by the Village and wanted to make sure that the Village didn't enter into an agreement without knowing the facts.

Trustee Kamp moved, seconded by Trustee Schmidgall to authorize Attorney Pat McGrath to schedule a public hearing to annex in the Weir/Hovey proposed subdivision on East Fast Ave and to authorize him to prepare an annexation ordinance which will include the annexation agreement. On a roll call vote, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

**X. NEW BUSINESS:**

**Main St. repairs in the downtown block –** Trustee Morman informed the Board that his committee discussed repairing Main Street in the downtown area. There will need to be decision on how much will need to be done when replacing the base of the street. Do you replace the water lines since they are old? Do you we replace the sidewalks? And where do we stop? Engineering of the project will need to be done to determine costs. The Board will be informed of updates to determine the project and funding.

**Stout Grant Application -** Trustee Kamp reminded the Board that it is that time of year to decide on a project for the Stout grant application. The application must be submitted by the February 28, 2021. Kamp asked the Board to think of ideas to work towards.

**Display case reconditioned by the Legion -** President Friend informed the Board at the Legion had a displace case reconditioned that shows the names of local residents that served in WWI and WWII. They would like to have the display case hung up at the community center to allow it to be seen by residents. The Board thought that a place in the second room could be used for the display case.

**XI. ADJOURNMENT @ 8:51 P.M.:** There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

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Lisa Spencer, Village Clerk/Collector  
Posted: 01/26/21